

## KINNERLEY PARISH COUNCIL

### Minutes of the Meeting of the Council Held at Kinnerley Parish Hall Monday 27<sup>th</sup> January 2020, at 7.00pm

#### PRESENT

Cllrs Nick Barclay (Chair), Charles Green, Richard Greening, John Pinder, James Peto, Sharon Quayle, Lorraine Jones, Maurice Jones, Mandy Chapman, Alan Lewis

#### APOLOGIES

Cllr Peter Clarke

#### CLERK

Ms Marian Giles

#### MEMBERS OF THE PUBLIC

One member of the public was in attendance

#### 1.20 DECLARATIONS OF INTEREST AND DISPENSATIONS

- a) Cllr Barclay declared a conflict of interest in item 6a).
- b) No dispensations were required

#### 2.20 MINUTES OF COUNCIL MEETING DATED 25/11 2019

The Minutes were submitted and circulated as read. **It was RESOLVED (unanimously) that the minutes of the Council meeting be approved and signed by the Chair as a correct record of that meeting. The minutes were signed accordingly by the Chair.**

#### 3.20 PUBLIC PARTICIPATION SESSION

One member of the public raised the issue of the need for a priority system on the Knockin to Kinnerley Bridge. Cllr Barclay explained that the issue had been identified as a priority for the Parish Council as part of its consideration of Community Infrastructure Levy spend. The Clerk confirmed that the matter was with Shropshire Council's Highways Department to arrange the necessary survey. Cllr Barclay advised writing to the unitary member, Cllr Matt Lee to put pressure on the issue.

#### 4.20 PARISH MATTERS

##### a) Reports

i) PCSO Stuart Carroll was in attendance and reported that there were no reports of criminal activity for the period – the lowest they've ever had. Following on from the earlier Community Speed Watch meeting he underlined that speeding was a number one priority for the police nationally. Cllr Peto asked if it was possible for the local policing team to go to Knockin Heath at rush hour and to act as a 'deterrent' to speeding drivers.

ii) No report had been received from Cllr Matt Lee. The Clerk confirmed she had contacted Cllr Lee by e-mail on a number of occasions but received no response.

**Agenda item 6a was brought forward at this point, and Standing Orders suspended in order to enable Mrs Carol Barclay and Mrs Kate Davies to speak on behalf of their application.**

## **5.20 INVITED PROPOSALS FOR CIL FUNDING – Kinnerley Parish Hall**

### **a) Kinnerley Parish Hall**

Mrs Barclay outlined the bid being made by the Parish Hall for new audio visual equipment and hearing loop, and the importance this had in terms of increasing income generated from bookings and events. Mrs Davies answered a number of queries relating to the Parish Hall finances and the use of their ring fenced reserves. Cllrs were concerned that the heating system and oil tank also needed to be replaced in the immediate future. The Clerk confirmed that this was not a suitable use of CIL unless an improved system was being installed which led directly to a reduction in overheads.

**After further consideration it was RESOLVED (unanimously) that CIL funds in the amount of £3018 should be awarded to Kinnerley Parish Hall.**

### **b) Maesbrook Village Hall**

Application deferred to February agenda at their request.

## **Standing Orders and the agenda order were resumed at this point**

### **b) Report from Clerk**

The Clerk updated councillors on matters within the report. Having discussed the further advice in relation to the churchyard footpaths, councillors **AGREED** that Richard Richards should be asked to provide an indicative price.

The report was duly **NOTED**.

### **c) Update and Play Area Repairs and Drainage Proposals**

A short report on the drainage of the fenced play area was considered, and after discussion **it was RESOLVED (with two votes against) to commission the additional work on the basis described in order to improve drainage of the area.**

### **d) Banksfield Lane Sewage Works**

Concerns had been expressed by Cllr Clarke about the impact of the additional tankering and lorry journeys involved in repairs to a mechanical fault at the pumping station. This activity was beginning to impact on the condition of the road surface in the lane.

### **e) To Report other Identified Parish Matters**

- The Clerk reported that two residents had contacted her to complain about light intrusion from the new LED lights into their property. It was **AGREED** that Highline should be asked to adjust the intensity/position of the lights concerned in order to improve the situation.
- Cllr Quayle raised the issue of the village green car park having been taped off for church goers attending the carol service. Cllr Barclay stated that he had agreed this when approached in December.
- Cllr Barclay reported on a recent meeting he had with the Chair of Meverley Parish Council to discuss mutual concerns on flooding. Meverley were interested in setting up a local Flood Forum which Kinnerley Parish Council would be invited to attend.
- Councillors felt it was important to acknowledge the valuable work undertaken by Mrs Liz Oakley the Community Car Co-Ordinator. It was **AGREED** that (at a suitable point) a letter of thanks should be sent from the Chair to Mrs Oakley.

**f) To Report any other identified Highways Matters**

- Cllr Pinder reported collapsing culverts in the Edgerley area (a map was provided to the Clerk)
- Cllr Chapman reported a broken bollard outside Hunters Moon
- It was **AGREED** that enforcement action should be requested from Shropshire Council in relation to the overgrown hedge by the bridge on the Knockin to Kinnerley Road

**6.20 PLANNING**

**a) To receive details of planning application/appeal decisions**

**19/03965/FUL – Holiday Caravan Park at Royal Hill Inn, Edgerley**

Retrospective Application under S73a of the Town and Country Planning Act 1990 for the erection of a shower block

**Permission Granted**

**19/04559/FUL – Sunnyside, Knockin Heath, SY10 8EA**

Proposed extension and conversion of garage to annexe

**Permission Granted**

**19/04796/FUL – Cae Du, Edgerley, Kinnerley, SY10 8EP**

Erection of side extension together with raised roof with alterations and living space

**Refused**

**19/05240/HRM – Land at Wernlas, Maesbrook, Shropshire**

Removal of length of hedge totalling 130m

**Refused**

**19/05078/FUL – Icthus, Pentre**

Side and rear extension

**Permission Granted**

**b) Discharge of Conditions – The Hollies, Dovaston – 19/05502/DIS**

Councillors **noted** that work had started on the site.

**c) Planning Applications/appeals for decision – Decided under Delegated Powers in December and January**

Councillors had been provided with a copy of the associated comments relating to the applications made under delegated powers in December. These were duly **NOTED**.

- **19/05240/HRM – On Land at Wernlas, Maesbrook, Shropshire**

To remove length of hedge totalling 1.30m

**Object with comments**

- **19/05454/FUL – Chestnut Cottage, Chapel Lane, Knockin Heath, SY10 8ED**

Relocation of vehicular access to dwelling

**Support – with request to replace Chestnut Tree being felled as part of the application**

- **19/05460/FUL –Grange Farm, Edgerley, Kinnerley**  
Erection of an agricultural barn following demolition of existing 3no barns  
**Support – with comments** (enclosed)
- **20/00015/HRM – Field Parcel adjacent to Lindale, Edgerley**  
To remove length of hedge totalling 165m to improve workability of fields  
**Object with comments** (enclosed)

**d) New Planning Application/appeals for decision**

**Provided for Information Only**

**20/00229/AGR – Bronawel, Maesbrook, SY10 8QP**

Building to store animal feed and agricultural machinery

**e) To Consider any Applications Received after the agenda sent out**

**19/03803/FUL – Cranberry Moss Caravan Park, Kinnerley - Re consultation**

**Councillors RESOLVED (unanimously) to make no objection on the application and to remain consistent with the approach to the original application**

## **7.20 FINANCE AND ACCOUNTS FOR PAYMENT**

**a) Receipts**

None

**b) Payments Approved Under Delegated Authority in December/January Period**

- i. Clerk's Salary for December 2019 - £697.32
- ii. Clerk's Expenses for November 2019 - £61.38
- iii. MI & TEM Pritchard – Annual Leaf Clearance - £240.00
- iv. S Lawrence & Sons – Printing/stationery - £11.94

**c) New Payments for Approval**

- i. Clerk's Salary for January 2020 - £697.32
- ii. Clerk's Expenses for December 2019 - £31.50
- iii. Scottish Power – Street Lights - £106.97

**d) Invoices received after the agenda has been sent out**

None received.

**It was RESOLVED that the above payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the cheques/authorise electronic payments where appropriate.**

Cllr Quayle queried whether it was possible to set up a standing order for the Clerk's salary to avoid the situation in December, where payment was delayed. Clerk to check Standing Orders.

**e) Requests for Donations**

- **Hope House Hospice**  
Councillors declined to make a donation.

- **Qube, Oswestry – Minibus Replacement**

Councillors **RESOLVED (unanimously)** to make a **£50 donation** to the fundraising campaign.

f) **Quarterly Figures to end of December 2019**

Councillors considered the financial report provided which indicated that although some areas were overspent, overall the budget would not be overspent at the end of the financial year. Councillors duly **NOTED** the quarterly report.

g) **Proposed Budget for Financial Year 2020/21**

The proposed budget for the new financial year was discussed by councillors utilising the detailed notes provided showing areas where savings had been possible or increases proposed. Overall the budget proposed would require no increase in the precept request. **It was RESOLVED (unanimously) to APPROVE the proposed budget and to make a precept request of £23100.**

**8.20 FEEDBACK FROM OSWESTRY AREA COMMITTEE**

Cllr Green provided a brief report on his attendance at the meeting which provided a useful opportunity to liaise with other parishes.

**9.20 CORRESPONDENCE – see list below**

SALC	Various adverts for vacant clerk positions Monday news in brief x 4 Information on Environmental Maintenance Grants News on long service awards to Clerks Information Bulletin – December 2019 Buckingham Palace Garden Party invite Forwarded information on behalf of Centre for Sustainable Energy Latest SALC training events Information on Climate Change Workshop
ACAS	Advert for 'Managing a fair Disciplinary Process' webinar
NALC	December Funding Bulletin Confirmation of s137 expenditure limit for 2020-21 Legal guidance on repairs to property relating to affairs of the church
Shrewsbury and Telford Hospital	Media release on Trust work to improve care of patients with mental health concerns
NHS CCG	GP opening times over Christmas period Letter with dates of pop-up events on a 'New Health Organisation for Shropshire'
Shropshire Council	Precept request paperwork from James Walton Information on Place Plan update from Gwilym Butler Shropshire Community Directory update
Healthwatch	Homecare survey information
PCC	December newsletter

Mrs Liz Oakley	Community Car Scheme Co-ordinator required

**10.20 DATE AND TIME OF NEXT MEETING**

**Monday 24<sup>th</sup> February at Maesbrook Parish Hall at 7pm.**

**Meeting ended at 8.52pm**

**Signed by Chair .....**

**Date .....**

DRAFT