

## KINNERLEY PARISH COUNCIL

### Minutes of the Meeting of the Council Held at Kinnerley Parish Hall Monday 23<sup>rd</sup> September 2019, at 7.00pm

#### PRESENT

Cllrs Nick Barclay (Chair), Charles Green, Alan Lewis, John Pinder, Richard Greening, Peter Clarke, Mandy Chapman

#### APOLOGIES

Cllr James Peto (holiday)  
Cllr Sharon Quayle (holiday)  
Cllr Lorraine Jones (work commitment)  
Cllr Maurice Jones (domestic emergency)

#### CLERK

Ms Marian Giles

#### MEMBERS OF THE PUBLIC

9 members of the public were in attendance

#### 56.19 DECLARATIONS OF INTEREST AND DISPENSATIONS

- a) No declarations of interest were made
- b) No dispensations were required

#### 57.19 MINUTES OF COUNCIL MEETING DATED 22<sup>nd</sup> July 2019

The Minutes were submitted and circulated as read. **It was RESOLVED (unanimously) that the minutes of the Council meeting be approved and signed by the Chair as a correct record of that meeting.**

#### 58.19 PUBLIC PARTICIPATION SESSION

Two residents raised concerns in relation to planning application 19/03865/FUL and asked for the Parish Council to reflect these in their response.

One young resident asked the Parish Council to consider providing a basketball hoop for young people in the Parish. He suggested that a suitable location might be the tennis courts.

A representative from Kinnerley Primary School's PTA briefed councillors about their work to enhance pupil experience focussing on the outside area, and asked that consideration be given to supporting the purchase of a 'play mast' designed to encourage children to congregate together.

A representative for the Orchard Park Residents Association in Maesbrook spoke in support of their proposal for the location of the second VAS unit.

#### 59.19 PARISH MATTERS

##### a) Relocation of Second VAS Unit in Maesbrook

Councillors considered update information provided since the July meeting and particularly with the benefit of viewing the alternative location options. Although it was felt that position A may not be the optimum position, **it was RESOLVED (unanimously) to opt for Position A for the second VAS pole and unit and to trial this for 6 months so that its effectiveness in the position could be**

**evaluated.** The Clerk was instructed to liaise with David Gradwell from the Highways Department in respect of installing a post to mount the second unit in this position.

**b) Reports**

i) PCSO Stuart Carroll attended the meeting in person and provided a verbal report on crimes within the Parish for councillors. These included two residential burglaries in Pentre and Edgerley, and an increase in 'door knockers' which can often be a precursor to a burglary or theft from a property. A vehicle had also been stolen from the Pentre area. PCSO Carroll also reported that he was aware of the road traffic accidents on the Knockin to Knockin Heath junction stretch and was trying to deter speeding/poor driving in the area by parking up by Paveways. PCSO Carroll was thanked for his attendance and report by the Chair.

ii) No report had been received from Cllr Matt Lee.

**c) Report from Clerk**

A written report had been circulated with councillors' papers and was taken as read. **It was AGREED (unanimously) that the honorarium for Mr and Mrs Duncan should be paid as they had requested.** The report was duly **NOTED.**

**d) Request to Support Application to Shropshire Council for Horse Warning Sign in Argoed**

Cllr Barclay informed the meeting that he had received a request from a local resident to consider the installation of a horse warning sign in Argoed. **It was AGREED (unanimously) that the Clerk should request the sign from Shropshire Council** as the Highways authority.

**e) Proposal to set up a Work Party to Clear and Improve Pathway alongside Halston Field**

Cllr Greening reported that he was taking the initiative in response to a complaint from a local resident who was in a wheelchair and finding the pathway increasingly difficult to navigate as the grass and hedge were once again encroaching on the footway. This was noted with thanks by the Chair.

**f) Hedge by Village Shop**

Following the July meeting several councillors had tried to broker an arrangement with the shop owner in respect of getting the hedge cut without success. The state of the hedge was now undoubtedly a significant problem in respect of its impact on traffic and pedestrians. **It was therefore AGREED (unanimously) that the Clerk should write to Shropshire Council as the authority with relevant powers to seek enforcement action.**

**g) 5G Mobile Coverage in Rural Areas**

It was **AGREED** that the Clerk should put together a draft response to NALC by the 18/10/19 deadline with the assistance of any councillors who wished to make a contribution.

**h) Forthcoming BT Payphone Consultation**

Councillors noted that early warning of a new consultation exercise on proposals from BT to remove payphones had been received from Shropshire Council. The Parish has three remaining payphones, although Cllr Chapman reported that the line appeared to be disconnected in the Maesbrook booth.

**i) To Report other Identified Parish Matters**

The Clerk outlined a request from the Village Hall Trust to prune back trees overhanging the committee room roof and the disabled space on the Kinnerley Parish Hall site. The Clerk confirmed that none of the identified trees had been identified as unhealthy or a risk by the recent Tree Safety

Report. After discussion it was **AGREED** that the Clerk should contact the Chair of the Trust to confirm that the Parish Council would re-examine the issue at the same time it considered other pruning work on site in the new financial year.

**j) To Report any other identified Highways Matters**

- Cllr Barclay returned to the issue of the recent two accidents on the Knockin to Knockin Heath junction stretch. The possibility of improved signage had already been included in the Place Plan, but it was **AGREED** that the Clerk should liaise with the clerk from Knockin Parish Council to see if they were interested in joint working on the issue, with a view to getting double white lines introduced on the stretch of road.
- Cllr Pinder reported that the Brook House Farm road flooding issue appeared to have been resolved by the creation of a diversion of the water, although he did not believe this was the work of Highways.
- Cllr Lewis reported that the Fairfield to Inglewood stretch of footpath was once again becoming overgrown with brambles.
- Cllr Greening reported that the VAS unit in Kinnerley village was still not working despite having been reported some months back to Highways.

**At the suggestion of the Chair, agenda item 8c) was brought forward at this point to enable two members of the public to hear the item.**

**60.19 PLANNING**

**Planning Applications for Decision**

**19/03865/FUL and 19/03866 – Lane End, Plasau, Kinnerley**

Application to refurbish existing cottage including single storey extension affecting a grade II listed building

Councillors considered the information provided by the applicant, together with a site photo taken by Cllr Barclay and a detailed letter of objection written by local residents living opposite the site.

**Following discussion it was RESOLVED (unanimously) not to object to the application as it was bringing a heritage property back into use, but to also ask that appropriate conditioning of building works be considered to answer neighbour concerns.**

**19/03803/COU – Cranberry Moss Caravan Park, Knockin Heath, SY10 8DY**

Application to extend use of recreation building to include the sale and consumption of alcoholic and non-alcoholic drinks and light refreshments

After discussion councillors **RESOLVED (unanimously) to support the application.**

**61.19 REPORT FROM CIL WORKING GROUP ON INFRASTRUCTURE PRIORITIES IN THE PARISH**

Councillors considered a report from the CIL Working Group which outlined all identified infrastructure priorities in the Parish. An update from the Pentre Garden project had been received and councillors **RESOLVED (unanimously) to award Neighbourhood Funds of £1325 for reinstatement of paths and raised beds.**

Cllr Clarke suggested that all projects which could be brought forward by the use of Neighbourhood Fund CIL form the basis of a report to the October meeting for prioritisation. This was **AGREED.**

Cllr Barclay was also asked to sign the Shropshire Council CIL Monitoring Return Form prepared by the Clerk for financial year 2018/19.

## **62.19 FIRE GOVERNANCE – JUDICIAL REVIEW**

After a brief discussion it was AGREED that councillors should complete the Shropshire Fire Service survey on an individual basis if they wished to participate.

## **63.19 PLANNING**

### **a) To receive details of planning application/appeal decisions**

**19/00564/FUL – Land South of Knockin Heath, Kinnerley**

#### **REFUSAL**

#### **Associated request from Mr Ken Evans in respect of contribution to consultants' report**

Cllrs discussed the request but **AGREED** that they had no relevant power to fund a report commissioned by an individual parishioner. Mr Evans to be written to accordingly.

### **c) Applications Dealt with under Delegated Authority in August**

**19/00564/FUL – Land South of Knockin Heath, Kinnerley**

#### **OBJECT**

**19/03456/VAR – Land South of Chapel Lane, Plot 3, Knockin Heath**

Variation of condition number 2 (approved plans) attached to planning permission 17/03488/FUL dated 16<sup>th</sup> July 2018 to allow amendments to the approved design.

#### **OBJECT**

### **d) To Consider any Planning applications received after the agenda was sent out**

**19/03966/CPE – Application for Lawful development Certificate for the existing use as a holiday caravan park. Royal Hill Inn, Melverley Road, Edgerley, Kinnerley.**

Not a formal consultation – for information only.

### **e) Local Development Plan**

Cllr Green updated the meeting on the conclusion of the current consultation on the large Strategic Sites in the County.

## **64.19 FINANCE AND ACCOUNTS FOR PAYMENT**

### **a) Receipts**

10p cheque from Bank of Scotland

Cllr Barclay also provided a cheque in the sum of £36.29, representing the closing balance on the defibrillator account for paying in to the general account.

### **b) Payments Approved under delegated authority in August**

AED Donate –replacement defibrillator electrodes - £42.00

Lawrence Direct – stationery and copying - £34.60

M.I. and TEM Prichard – grounds maintenance and ivy spraying August - £634.99

Clerk's Salary for August 2019 - £683.80

Clerk's Expenses for July 2019 - £73.21

### **c) New Payments for Approval**

Clerk's Salary for September 2019 - £683.80

Clerk's Expenses for August 2019 - £34.30

Maesbrook Village Hall – hire costs 2018/2019 - £40.00

M.I. and TEM Pritchard – grounds maintenance for August - £604.99

Roger Owen – Tree Work in Kinnerley play area - £900.00

MJH Property Services – repairs to village hall steps to noticeboard and fixing rails to bridge in old sewage works area - £90.00

**d) Invoices received after the agenda has been sent out**

None received

**It was RESOLVED that the above payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the cheques/authorise electronic payments where appropriate.**

**e) AMENDMENTS TO FINANCIAL REGULATIONS 2016 – FOR ADOPTION**

Deferred to October meeting

**65.19 FEEDBACK FROM OSWESTRY AREA COMMITTEE**

The SALC prepared notes of the meeting had been circulated and were discussed.

**66.19 CORRESPONDENCE – See list below**

**The following correspondence was received and NOTED.**

SALC	Announcement of death of Cllr Jean Onions, Bridgnorth Information Bulletin July Info on community grant fund Info on small business awards
Shropshire Council	Connecting Shropshire Update Hackney Cabs consultation notice Corrie Davies – Maternity Leave Severn Valley Country Park Bulletin SYA – Youth Zone – Exotic Pets Evening Electoral Registration Annual Canvass 2019 Marches Growth Hub newsletter Shropshire Hills AONB newsletter Oswestry Mile End Junction consultation Consultation on Street Trading policy
Shrewsbury and Telford Hospital	SaTH engagement events
Public Health	Suicide Prevention resources
Healthwatch	Feedback on NHS Long Term Plan A ‘Good Death’ article
Corbet School	Newsletter
Shropshire Fire and Rescue Service	Farm Fire Safety briefing
West Mercia Police	We don’t Buy crime initiative
Police and Crime Commissioner	Improving communication – audit PCC newsletter
Housing Plus Group	Consultation on Merger between Housing Plus and Stafford and

	Rural Homes
Howard Betts	Information on Little Wenlock community energy conservation
Environment Agency	Information on environmental waste crime

**67.19 DATE AND TIME OF NEXT MEETING**

**Monday 21st October 2019 at Maesbrook Village Hall at 7pm.**

**68.19 EXCLUSION OF THE PUBLIC**

Councillors AGREED to exclude the Press & Public on the grounds that the consideration of the following item may involve the likely disclosure of confidential information (s1 (2) Public Bodies (Admission of Meetings) Act 1960).

**69.19 REPORT AND RECOMMENDATIONS FROM HR SUB COMMITTEE**

Following discussion of the report provided, councillors **RESOLVED to accept the two recommendations within the report, ie:-**

- a) **Not to increase the current hours that the Clerk is employed**
- b) **To award a further scale point for performance from SCP20 to 21 with effect from 1<sup>st</sup> August, and further to limit further scale point rises to a ceiling of SCP23 (with the agreement of the Clerk)**

**Meeting ended 8.55pm.**

**Signed by Chair .....**

**Date .....**