

# Kinnerley Parish Council

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14th May 2018

To All Members of the Council

Dear Councillor

You are hereby summoned to attend the **Annual Meeting of Kinnerley Parish Council** scheduled to take place on **21st May 2018** to start at 7pm in **Kinnerley Parish Hall**, in order to transact the business laid out in the agenda below.

Ms Marian Giles  
Clerk

## AGENDA

### 1. ELECTION OF CHAIRMAN FOR 2018/19

The current Chairman presides for this item and then steps down from the Chair if an alternative Chairman is elected. The Chairman will invite nominations for the position. The vote will be made in accordance with the approved Standing Orders and will be by a show of hands. The Chairman may give an original vote on any matter put to the vote, and in the case of an equality of votes may exercise his casting vote whether or not he gave an original vote.

### 2. ELECTION OF VICE CHAIRMAN FOR 2017/18

### 3. DECLARATIONS OF ACCEPTANCE OF OFFICE – to be signed by the Chairman and Vice Chairman.

### 4. APOLOGIES FOR ABSENCE

### 5. DECLARATIONS OF INTEREST AND DISPENSATIONS

a) To receive declarations of interest from councillors on items on the agenda (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.)

b) To grant any requests for dispensation as appropriate

### 6. MINUTES OF COUNCIL – (Minutes enclosed)

To approve the minutes of the Parish Council meeting held on 23<sup>rd</sup> April 2018

### 7. PUBLIC PARTICIPATION SESSION

With respect to items on the agenda or of relevance to the Parish

### 8. PARISH MATTERS

a) **Reports** – Police and Cllr Matt Lee (Shropshire Council)

**b) Report on any identified Parish Matters**

**c) Report on any New Identified Highways Matters**

**9. APPOINTMENT OF REPRESENTATIVES** - To confirm the appointment of representatives to serve on the various outside bodies.

- a) Local Joint Committee/Town and Parish Council Forum – currently Cllrs Nick Barclay/Charles Green
- b) Helicopter Noise Liaison Group – currently Cllr John Pinder
- c) Kinnerley Charities – Previously Cllr Bill Jones/vacancy
- d) Shropshire Council Flood Forum – Cllrs Betton Cambidge and previously Bill Jones/vacancy
- e) Maesbrook Village Hall Committee – Currently Cllr Charles Green
- f) SALC Oswestry Area Committee – currently Cllr Nick Barclay
- g) Kinnerley Parish Hall Committee – currently Cllr Sharon Quayle
- h) Tree Warden - currently Cllr Charles Green

**10. DATES AND TIMES OF ORDINARY MEETINGS** - To confirm the dates and times of ordinary meetings of the Council for 2018/19 (Proposed List of dates/venues enclosed)

**11. ITEMS FOR REVIEW:**

- a) **Review of Inventory of Land and Assets** (draft list enclosed)
- b) **Review of Insurance cover/proposals for renewal**
- c) **Standing Orders** – Adoption of New NALC Model Standing Orders 2018 (NALC explanation of changes enclosed with papers). Councillors will receive a copy of the new standing orders at the meeting.

**12. ANNUAL WORK PROGRAMME** (to follow)

For noting and approval.

**13. PLANNING**

a) **To receive details of planning application/appeal decisions**

- i. 17/05248/FUL – Proposed barn conversion at Grange Farm, Edgerley, Kinnerley  
**Permission Granted**
- ii. 18/01144/FUL – 2 Mayfields, Bankfields Lane, Kinnerley – erection of first floor extension over existing garage and utility  
**Permission Granted**

b) **Planning Applications/appeals for decision** - To consider submitting comments and/or objections on the following:

**None received at time of agenda preparation**

c) **To consider any planning applications received after the agenda was sent out**

d) **Application 18/00894/FUL – 5 affordable homes for rent, Knockin Heath**

To consider representations to Area Committee.

e) **Local Plan Review/Neighbourhood Plan**

**14. FINANCE AND ACCOUNTS FOR PAYMENT**

**a) Receipts**

- i. Shropshire Council – Precept - £23,000
- ii. Kinnerley Football Club -£150\*

**b) Payments made before meeting**

None

**c) Payments for Approval**

- i. Highline Electrical Ltd - Street Light Repairs – £170.10\*
- ii. Groundforce Landscape Ltd (cheque made out to Fastrack Maintenance Ltd) –Grounds Maintenance in March and April - £254.57
- iii. Lawrence Direct – photocopying and stationery – £13.27
- iv. Clerk’s Salary for May 2018 - £632.32
- v. Clerk’s Expenses for April 2018 - £73.19
- vi. Scottish Power £34.90

**To RESOLVE that the above payments are approved for payment and bank signatories INSTRUCTED to sign the cheques.**

**d) Invoices received after the agenda has been sent out**

**e) End of Year Accounts for 2017/18 (enclosed)**

**15. PARISH COUNCIL DONATIONS 2018/19**

Kinnerley Parish Hall	£1000	010827
Maesbrook Village Hall (Letter enclosed with papers)	£500	010828
Kinnerley PCC	£50	010829
Maesbrook PCC	£50	010830
Knockin Heath Methodist Church	£50	010831
Maesbrook Methodist Church	£50	010832
Dovaston United Reformed Church	£50	010833
Peels Plantation *	£83	010834
Citizens Advice Bureau	£50	010835
Crucial Crew Event	£50	010836
Chris Duncan – Bus Shelter Cleaning	£120	010837

**16. GDPR IMPLEMENTATION (report to follow)**

**17. CORRESPONDENCE - See attached list**

**18. FEEDBACK FROM TOWN AND PARISH COUNCIL FORUM 21/5/2018**

**19. DATE AND TIME OF NEXT MEETING – 25 June 2018 Maesbrook Village Hall at 7pm**

**CORRESPONDENCE RECEIVED- for noting and information only**

Shropshire Council	Alterations to electoral registers
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	Affordable Self Build Bulletin Community Transport Consultation Great Outdoors Partnership Newsletter
SALC	Circulation of briefing for Members from Kier Invitation to submit motions to NALC Policy Committee Information bulletins for May Town and Parish Council Forum minutes/agenda NALC Chief Executive Bulletins
Powys County Council	Confirmation of LDP Adoption
Healthwatch Shropshire	Audiology and Hearing loss Service
Shrewsbury and Telford Hospital	Pres Release – MLU services
Safer Neighbourhood Team	Information bulletin
Corbet School	Flier for open morning
Shropshire Wildlife Trust	Big River Clean Up!

END