

Kinnerley Parish Council

18th June 2018

To All Members of the Council

Dear Councillor

You are hereby summoned to attend the meeting of **Kinnerley Parish Council** scheduled to take place on **25th June 2018** to start at 7pm in **Maesbrook Village Hall**, in order to transact the following business:

Ms Marian Giles
Parish Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
 - a) To receive declarations of interest from councillors on items on the agenda
(Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.)
 - b) To grant any requests for dispensation as appropriate
3. **MINUTES OF COUNCIL – (MINUTES ENCLOSED)**

To approve the minutes of the Parish Council meeting held on 21st May 2018 (enclosed)
4. **PUBLIC PARTICIPATION SESSION**

With respect to items on the agenda or of relevance to the Parish
5. **PARISH MATTERS**
 - a) **Reports** – From Police and Cllr Matt Lee (Shropshire Council)
 - b) **Management of Parish Assets** (report enclosed)
 - c) **West Mercia Police and Crime Commissioner – Town and Parish Council Survey** (enclosed)
 - d) **CIL** – Feedback from Meeting with Environmental Maintenance Team on speed control measures
 - e) **Feedback from Future Fit Briefing 4/6/18** – Cllr N Barclay
 - f) **To Report Other Identified Parish Matters**
 - g) **To Report Other Identified Highways Matters**
6. **PLANNING**
 - a) **To receive details of planning application/appeal decisions**
 - i. 18/00940/FUL – Yew Tree Cottage, Pentre, Application under S73a for the erection of a two part single storey extension (previously approved).
Granted

- ii. 18/01472/FUL – Argoed Farm, Kinnerley - erection of two storey extension, replacement windows and new timber cladding.

Permission Granted

- iii. 18/00894/FUL – Land to south of Knockin Heath, erection of 5 no affordable dwellings

Permission Refused

- b) **Planning Applications/appeals for decision** - To consider submitting comments and/or objections on the following:

- i. **18/02129/VAR** – Variation of condition No 3 attached to OS/09/15917/FUL (allowed on appeal 09/01055/REF) dated 24 February 2010. Land adjacent to Severnside, Molverley Road, Edgerley, Kinnerley

- c) **To consider any planning applications received after the agenda was sent out**

- d) **Neighbourhood Plan/Local Development Review**

- 7. **MODEL STANDING ORDERS 2018** - To receive amendments to version adopted 21st May 2018 (to be distributed at the meeting).

8. FINANCE AND ACCOUNTS FOR PAYMENT

- a) **Receipts**

- i. Scottish Power – Wayleave Payment - £3.05

- b) **Payments made before meeting**

None

- c) **Payments for Approval**

- i. Clerk's Salary for June 2018 - £632.32
- ii. Clerk's Expenses for May 2018 - £102.12
- iii. MHJ Property Services – 120.00
- iv. Fastrack Maintenance Ltd (Trading as Groundforce Landscape) – 254.57
- v. Lawrence Direct – 61.34
- vi. HMRC – £126.40
- vii. JDH Business Services - £160.80
- viii. Shropshire Council – Elections Recharge - £400.00

- d) **Invoices received after the agenda has been sent out**

To RESOLVE that the above payments are APPROVED for payment and bank signatories INSTRUCTED to sign cheques.

- e) **Requests for donations**

- i. Kinnerley Cricket Club
- ii. Royal British Legion – remembrance wreath

9. AUDIT

- a) Internal Auditor report – to be noted and response to be agreed (enclosed)
- b) Audit Annual Return for the year ended 31 March 2018 – to approve the Annual Governance Statement for 2017/18
- c) Audit Annual Return for the year ended 31 March 2018 – to approve the Accounting Statement for 2017/18

10. GENERAL DATA PROTECTION REGULATIONS

- a) To review and adopt revised General Data Protection Policy (to be tabled)
- b) To review and adopt the following policies and associated documents (to be tabled):-
 - Privacy Policy and notices
 - Subject Access Request Policy
 - Security Incident Response Policy

11. CORRESPONDENCE - See attached list

12. DATE AND TIME OF NEXT MEETING – 24th July 2017 Kinnerley Parish Hall at 7pm

13. TO CONSIDER MEMBERSHIP OF PERSONNEL/HUMAN RESOURCES COMMITTEE (Terms of Reference enclosed)

14. EXCLUSION OF THE PUBLIC

To consider exclusion of the Press & Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (s1(2) Public Bodies (Admission of Meetings) Act 1960).

15. NALC NATIONAL SALARY AWARD – To approve adoption of NALC National Salary Award

16. REVIEW OF CONTRACT HOURS/CONTRACT TERMS FOR CLERK – To delegate responsibility for consideration to the Personnel/Human Resources Committee in line with the Terms of Reference for the Group

CORRESPONDENCE RECEIVED

NALC	LO7-18 Implementation of Data Protection Act update
SALC	Circular on Queens Award for Voluntary Service Information on breakfast briefing on disciplinary and capability June Bulletin Mayor training event
Shropshire Council	Invite from Kier to Health and Safety Event Right Home Right Place briefing note
PC Mark Moth	Smartwater initiative
Corrie Davies	Advert for Functional Fitness MOT event
Crane Quality Counselling	Request for funding
Corbet School	May newsletter
Healthwatch Shropshire	Press release on volunteering
LCPAS	Advert for support service