Dear Councillor,

You are hereby summoned to attend the **Meeting of** **Kinnerley Parish Council** to take place on **27th September 2021** to start at 7pmin **Kinnerley Parish Hall**, in order to transact the business set out in the agenda below.

**In response to the Covid pandemic, there are still some health and safety protocols relating to the Parish Hall which should be followed:**

* Hand sanitiser is provided and advised
* Please wear a face mask in circulation areas
* The meeting room will be appropriately spaced and ventilated

It may be necessary to restrict the number of members of the public at the meeting at any one time. Any member of the public wishing to attend the meeting should contact the Parish Clerk on [Kinnerelyparishcouncil@gmail.com](mailto:Kinnerelyparishcouncil@gmail.com) or 07866 494411

Ian Cruise-Taylor

Parish Clerk

**Agenda**

1. **Apologies for absence –** Lorna Baker
2. **Declarations of interest and dispensations**
   1. To receive declarations of interest and grant any requests for dispensation as appropriate
3. **Minutes of Council –** To approve and sign the minutes of the Parish Council meeting held on 26th July 2021(enclosed)
4. **Public participation session**

With respect to items on the agenda or of relevance to the Parish

1. **Parish matters**
2. **Reports –** Cllr Vince Hunt (Shropshire Council)
3. **Report from Clerk – To be taken as read** (report enclosed)
4. **Membership proposal for Pentre & Edgerley Flood Action Group**
5. **Proposal to submit nomination for membership of Melverley Internal Drainage Board**
6. **Proposal for donation of £25 for Wreath for Remembrance Sunday**
7. **Victim Support – request for donation**
8. **Proposal to purchase Projector**
9. **To Report any additional identified Parish Matters**
10. **To Report any additional Highways Matters**
11. **Planning**
12. **To receive details of planning application/appeal decisions – see appendix A**
13. **Planning applications/appeals for decision** - To consider submitting comments and/or objections. **See appendix A**
14. **To consider any planning applications received after the agenda was sent out**
15. **Finance and accounts for payment**
    1. **Receipts**

None

* 1. **Payments for Approval – see appendix B**
  2. **Bank Reconciliation see appendix B**

1. **Date and time of next meeting –** 25th October 2021, 7pm, Kinnerley Parish Hall

**Appendix A**

**Planning Decisions for information:**

21/03468/FUL: Ruslyndan, Maesbrook, Oswestry, Shropshire, SY10 8QP

Proposal: Erection of single storey side extension, infilling of small external recess and part removal of existing roof, formation of new duo pitched roof to incorporate 2 new bedrooms and a master bathroom. **Decision: Grant Permission**

21/03042/FUL: Stanmore, Chapel Lane, Knockin Heath, SY10 8ED. Proposal: Erection of two storey extension to the main dwelling together with associated alterations. **Decision: Grant Permission**

21/03252/FUL: Sparrows, Vicarage Lane, Kinnerley, SY10 8DE. Proposal: Erection of a garden room and entrance porch. **Decision: Grant Permission**

21/02459/FUL: The Hayloft, Edgerley, SY10 8EN. Proposal: Installation of roof lights to gain more light. **Decision: Grant Permission**

**Planning Applications for consideration and decision:**

21/03990/FUL: Land Adj Stone House, Maesbrook, SY10 8QR. Proposal: Erection of single storey dwelling with detached garage

21/03894/FUL: Red House Farm, Kinnerley, SY10 8EL. Proposal: Erection of two bay carport with log store and storage above following demolition of existing

21/04348/FUL: Swallow Field, Vicarage Lane, Kinnerley, SY10 8DE

Proposal: Erection of a single storey rear extension and extend pitched roof over garage, re-arrangement of windows and re-siting of front door and remove chimney stack.

**Appendix B**

**Payments for approval**

|  |  |  |  |
| --- | --- | --- | --- |
| **Payee** | **method** | **Item** | **total** |
| Parish Clerk | 300051 | Salary - Aug | £550.88 |
|  | 300051 | Zoom sub | £14.39 |
|  | 300051 | Microsoft 365 | £59.99 |
| MI & TEM Pritchard | 300052 | July inv 1512 | £693.00 |
| Highline Electrical | 300053 | Streetlight repairs | £120.00 |
| SALC | 300054 | Cllr Training SH inv 970 | £30.00 |
| Parish Clerk |  | Clerk Salary Sept | £550.88 |
| HMRC |  | HMRC Tax Aug | £107.79 |
| MI & TEM Pritchard |  | Aug maintenance | £693.00 |
| HMRC |  | HMRC Tax Aug and Sept | £137.60 |
| Parish Clerk |  | Zoom monthly subscription | £14.39 |
| Dovaston URC |  | 2020 Donation 2nd cheque | £50.00 |
| Parish Clerk |  | Dropbox subscription 21-22 | £95.88 |
| Total |  |  | £3117.80 |

**Bank Reconciliation –** prepared by Cllr Charles Green:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Kinnerley Parish Council - Bank Reconciliation** | | | | | |  |
|  |  |  |  |  |  |  |
| Financial year ending 31st March 2021 | | | | | |  |
|  |  |  |  |  |  |  |
| Prepared by: CWG |  |  | Date: | 20/09/2021 |  |  |
|  |  |  |  |  | **£** |  |
| **CASH BOOK** |  |  |  |  |  |  |
| Opening balance 1 April 2021 |  |  |  |  | 55,495.54 |  |
| Add: Receipts to date |  |  |  |  | 25,124.07 |  |
| Less: Payments to date |  |  |  |  | -15,812.71 |  |
|  |  |  |  |  |  |  |
| Closing balance per accounts as at 20/9/2021 | |  |  |  | **64,806.90** |  |
|  |  |  |  |  |  |  |
| Balance per Unity Trust bank statement as at 20 Sep 2021 | | |  |  | 65,056.90 |  |
|  |  |  |  |  |  |  |
| Less: any unpresented cheques |  | Cheque number | |  |  |  |
| Dovaston URC |  | 300023 |  | 50.00 | lapsed, to be re-issued | |
| Kinnerley PCC |  | 300028 |  | 100.00 |  |  |
| Dovaston URC |  | 300034 |  | 100.00 |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  | 250.00 |  |
| Add: any un-banked cheques |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  | 0.00 |  |
| Total reconciled balances |  |  |  |  | **64,806.90** |  |