

Kinnerley Parish Council

Dear Councillor,

You are hereby summoned to attend the **Meeting of Kinnerley Parish Council** to take place on **22nd November 2021** to start at 7 p.m. in **Kinnerley Parish Hall**, in order to deal with the matters set out in the agenda below.

In response to the Covid pandemic, there are still some health and safety protocols relating to the Village Hall which should be followed:

- Hand sanitiser is provided and advised
- Please wear a face mask in circulation areas
- The meeting room will be appropriately spaced and ventilated

It may be necessary to restrict the number of members of the public at the meeting at any one time. Any member of the public wishing to attend the meeting should contact the Parish Clerk on Kinnerleyparishcouncil@gmail.com or 07866 494411

Ian Cruise-Taylor
Parish Clerk

Agenda

1. **Apologies for absence**
2. **Declarations of interest and dispensations**
 - a) To note declarations of interest and consider/grant any requests for dispensation
3. **Minutes of Council** – To approve and sign the minutes of the Parish Council meeting held on 25th October 2021.
4. **Public participation session**

With respect to items on the agenda or of relevance to the Parish
5. **Parish matters**
 - a) **Reports** – Cllr Vince Hunt (Shropshire Council)
 - b) **Report from Clerk – To be taken as read** (report attached)
 - c) **Report on progress on mobile phone coverage improvements**
 - d) **Report from HR Committee on Parish Clerk’s probationary period**
 - e) **Report back on developments regarding flooding**
 - f) **To Report any additional identified Parish Matters**
 - g) **To Report any additional Highways Matters**
6. **Planning**
 - a) **To receive details of planning application/appeal decisions – see appendix A**

- b) **Planning applications/appeals for decision** - To consider and determine response. **See appendix A**
 - c) **To consider any planning applications received after the agenda was sent out**
7. **Grants and Donations Draft Policy** for consideration and approval - circulated
8. **Finance and accounts for payment**
- a) **Proposal for informal meeting during December to discuss preparations for Precept Request**
 - b) **Proposal to appoint JDH Business Services as internal auditor for 2021-2022**
 - c) **Proposal to replace Parish Clerk's Laptop** - £1157 funds in budget. Estimated cost £450 plus VAT
 - d) **Receipts**
 - e) **Payments for Approval – see appendix B**
 - f) **Bank Reconciliation see appendix B**
9. **Items for consideration at the January meeting – not for discussion or debate at this meeting**
- a) **Precept decision**
10. **Date and time of next meeting – 24th January 2022, 7 p.m., Kinnerley Parish Hall**

Planning Decisions for information:

21/04575/LBC: White House, Kynaston, SY10 8EF. Proposal: Replacement of single glazed 20th century fenestration with slimline double glazed fenestration. Replacement of storm windows on two of the dormers with casement windows to match others in the timber framed section of the house. Replacement of external door into lounge with picture window. Reinstatement of door partially blocked up in 1980s. **Decision: Grant Permission**

Planning Applications for consideration and decision:

21/05172/VAR: 5 Willow Grove, Kinnerley, SY10 8EZ
Proposal: Variation of Condition No.1 (approved plans) attached to planning permission 16/00902/REM dated 17/06/2016 to allow for amendments to Plot 5

Appendix B

Payments for approval:

Unity Trust Bank	service charge	18.00
Scottish Power	Electricity June-Sept	106.97
Qube	donation	100.00
SALC	SH training	95.00
HMRC	Tax	137.60
Parish Clerk	November Salary	550.88
Payments to date		21,137.56

Bank Reconciliation:

Balance Brought Forward from 31st March 2021	£55,305.54
Add: Receipts to date	£25,364.07
Less: Payments to date	£20,137.56
Closing Balance at 31st October 2021	£60,532.05

Bank Balance as at 30th October 2021:

Unity Trust 8161	£60,632.05
less uncleared payments	£100.00
	£60,532.05

Known Payments in November	£883.48
End of November bank balance anticipated:	£59,648.57