

# Kinnerley Parish Council

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17th May 2021

## Annual Meeting of Kinnerley Parish Council

Monday 24<sup>th</sup> May 2021 at Kinnerley Parish Hall

7.00pm onwards

Press and Public Welcome

**Members of the public are invited to address the Council in the Public Participation section of the meeting.**

**Please note that Covid protocols relating to use of the Parish Hall must be followed, ie:-**

- Adherence to the one way system for entry and leaving the building
- Only one person to utilise toilet facilities at a time
- Using hand sanitiser where directed to do so
- Wearing face mask at all times- except when speaking
- Avoid sharing of papers, pens, or documents
- Do not move from your allocated seating/rearrange seating
- Windows and doors will be open throughout the meeting to ensure good ventilation

In line with current Government guidance the maximum number of members of the public (to include unitary councillor) who will be able to attend the meeting will be **six**. **If you wish to attend the meeting please e-mail the Parish Clerk on:**

[kinnerleyparishcouncil@gmail.com](mailto:kinnerleyparishcouncil@gmail.com)

Ms Marian Giles  
Parish Clerk

## AGENDA

### 1. ELECTION OF CHAIRMAN FOR 2021/2022

The current Chairman (or Vice Chair in his absence) presides for this item and then steps down from the Chair if an alternative Chairman is elected. The Chairman will invite nominations for the position. The vote will be made in accordance with the approved Standing Orders and will be by a show of hands. The Chairman may give an original vote on any matter put to the vote, and in the case of an equality of votes may exercise his casting vote whether or not he gave an original vote.

2. **ELECTION OF VICE CHAIRMAN FOR 2021/2022**
3. **DECLARATIONS OF ACCEPTANCE OF OFFICE** – to be signed by the Chairman and Vice Chairman.
4. **APOLOGIES FOR ABSENCE**
5. **DECLARATIONS OF INTEREST AND DISPENSATIONS**
  - a) To receive declarations of interest from councillors on items on the agenda  
(Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a Disclosable Pecuniary Interest, whether or not the Interest is entered in the Register of Members' Interests maintained by the Monitoring Officer.)
  - b) To grant any requests for dispensation as appropriate
    - **To grant a dispensation for absent councillors to complete and sign Declaration of Acceptance of Office forms on or before the next Parish Council Meeting on 21<sup>st</sup> June 2021.**
6. **MINUTES OF COUNCIL** – To approve the minutes of the Parish Council meeting held on 26th April 2021 (enclosed)
7. **PUBLIC PARTICIPATION SESSION**  
With respect to items on the agenda or of relevance to the Parish
8. **PARISH MATTERS**
  - a) **Reports** – Cllr Vince Hunt (Shropshire Council)
  - b) **Report from Clerk – To be taken as read** (report enclosed)
  - c) **To Report any additional identified Parish Matters**
  - d) **To Report any additional Highways Matters**
9. **APPOINTMENT OF REPRESENTATIVES** - To confirm the appointment of representatives to serve on the various outside bodies.

Name	Organised by	Existing Representative
Town and Parish Council Forum	Shropshire Council	Cllr Nick Barclay Cllr Charles Green
Oswestry Area Committee	SALC	Cllr Nick Barclay
Helicopter Noise Liaison Group	RAF Nesscliffe	Cllr James Peto
Kinnerley Parochial Charities	Robert Brown	Cllr Lorraine Jones
Shropshire Council Flood Forum	Shropshire Council	Cllr Lorraine Jones
Maesbrook Village Hall Committee	Chair – Cathy Preston	Cllr Mandy Chapman

Kinnerley Parish Hall Committee	Chair – Carol Barclay	Cllr Sharon Quayle
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- 10. DATES AND TIMES OF ORDINARY MEETINGS** - To confirm the dates and times of ordinary meetings of the Council for 2021/2022 (Proposed list of dates enclosed)
- 11. ITEMS FOR NOTING/REVIEW:**
- a) **Review of Insurance cover/proposals for renewal** (report enclosed)
  - b) **NALC Consultation on Rural Broadband – deadline 25/5/21** (enclosed)
  - c) **Shropshire Council Climate Change Task Force Emergency Pack for Schools** (letter enclosed)
- 12. KINNERLEY FLOOD PROTECTION WORKING GROUP**  
For verbal update from Cllr Green – for information only
- a) Environment Agency walkabout
  - b) Meverley Bridge
- 13. PLANNING**
- a) **To receive details of planning application/appeal decisions**  
**21/00429/FUL – Fieldside Barn, Edgerley, SY10 8EP**  
Erection of detached double garage  
**PERMISSION GRANTED**
  - b) **Planning Applications/appeals for decision** - To consider submitting comments and/or objections on the following:  
**21/02207/FUL – Daru, Chapel Lane, Knockin Heath**  
Conversion of integral garage to residential accommodation
  - c) **To consider any planning applications received after the agenda was sent out**
- 14. FINANCE AND ACCOUNTS FOR PAYMENT**
- a) **Receipts**  
Shropshire Council – Neighbourhood Fund CIL payment - **£674.07**
  - b) **Payments for Approval**
    - i. MI &TEM Pritchard – Ivy removal + March/April grounds maintenance - **£1053.00**
    - ii. Clerk’s Salary for May 2019 - **£712.76**
    - iii. Clerk’s Expenses for April 2019 - **£50.39**
    - iv. SALC - ALC Affiliation Fee - **£523.98**
    - v. Came and Company – Annual Insurance Policy - **£579.63**
- To RESOLVE that the above payments are approved for payment and bank signatories INSTRUCTED to sign the cheques/authorise electronic payments where appropriate**
- c) **Invoices received after the agenda has been sent out**
- 15. CORRESPONDENCE** - See attached list

16. **DATE AND TIME OF NEXT MEETING** – 21st June 2021, 7pm – venue to be discussed and agreed. (NB Maesbrook Village Hall is undergoing refurbishment which will not be complete until the end of June/beginning of July)
17. **EXCLUSION OF THE PUBLIC**  
To consider exclusion of the Press & Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (s1 (2) Public Bodies (Admission of Meetings) Act 1960).
18. **RESIGNATION OF PARISH CLERK** – (confidential report attached)
  - i. **Ratify Appointment of Locum for May and June Meetings**
  - ii. **Delegate agreement on payment of Locum to HR Sub Committee**
  - iii. **Delegate Recruitment of Replacement Clerk to HR Sub Committee**