

## KINNERLEY PARISH COUNCIL

### Minutes of the Meeting of the Council

Held at Maesbrook Village Hall

Monday 22<sup>nd</sup> October 2018, at 7pm

#### PRESENT

Cllr Nick Barclay (Chair), Cllr Charles Green, Cllr Sheila Bruce, Cllr Alan Lewis, Cllr Mandy Chapman, Cllr Sharon Quayle, Cllr Lorraine Jones, Cllr John Pinder, Cllr Maurice Jones, Cllr James Peto

#### APOLOGIES

Cllr Betton Cambridge

#### IN ATTENDANCE

No members of the public were present

#### CLERK

Ms Marian Giles

#### 100.18 DECLARATIONS OF INTEREST AND DISPENSATIONS

- a) No declarations were made.
- b) No dispensations were required for this meeting.

#### 101.18 MINUTES OF COUNCIL MEETING DATED 24<sup>th</sup> SEPTEMBER 2018

The Minutes were submitted and circulated as read. It was agreed that minute 94.18c) i) should be amended to read (by a majority). **Subject to this amendment being made it was RESOLVED (unanimously) that the minutes of the Council meeting be approved and signed as an accurate record of that meeting.**

#### 102.18 PUBLIC PARTICIPATION SESSION

No members of the public were present at the meeting.

#### 103.18 PARISH MATTERS

##### a) Reports

Cllr Matt Lee was in attendance and explained his reasons for resigning from the Conservative Group, which he saw as a temporary measure until matters in relation to the TNS grant were resolved. His current status was therefore 'independent'. Cllr Lee reported on the proposal to bring the Clinical Commissioning Group 'in-house' within Shropshire Council, and plans for the redevelopment of Shirehall. On a local level, he stated that the grit bins should be filled up by the end of November – if this did not happen, he would like to be informed. Cllr Barclay asked about recycling practice (having observed all of his sorted recycling being tipped into one bin). He was reassured that these items were still recycled. Cllr Quayle explained the situation with a planning application in Church Lane which remained undetermined after many months – Clerk to send latest correspondence from the relevant Planning Officer to Cllr Lee to follow up.

##### b) Report from Clerk

A written report had been circulated with councillors' papers and was taken as read. It was agreed that the new format was a useful development and would assist in making agendas more manageable. The report was duly **NOTED.**

**c) Glebe Field – Options Report**

Councillors discussed the report and the various options within it. Councillors were minded to surrender the lease but felt it was important to canvass the views of the local community.

**It was therefore AGREED that the Clerk should prepare a consultation piece for the next edition of the Telescope, in order to enable the wider community to consider potential uses of the field before a final decision was taken at the January Meeting.**

**d) To Report other Identified Parish Matters**

- Cllr Pinder reported back from the Helicopter Noise Meeting held on 2<sup>nd</sup> October. Impressive noise reduction statistics were recorded since the introduction of the Juno Helicopters, falling from 35 per month to just 4. Concerns were expressed about the potential impact on flying schedules if the proposed Nesscliffe Crematorium went ahead, and whether flights would be concentrated in other areas. Cllr Chapman confirmed that there was no formal planning application for the crematorium at this point and therefore no formal consultation initiated.

**e) To Report other Identified Highways Matters**

- Cllr Pinder reported water running off the field between Brookhouse Farm and Penteg into the road which was likely to cause a hazard as the temperature dropped.

**104.18 PLANNING**

**a) To receive details of planning applications/appeal decisions**

- i. **18/03570/FUL – Landscape, Chapel Lane, Knockin Heath, SY10 8ED –Proposed alterations and extensions  
Permission Granted**

**b) New planning applications/appeals for decision - To consider submitting comments and/or objections on the following:**

- i) **18/04340/FUL – The Poplars, Argoed, Kinnerley – Erection of car port and garden wall.**  
The application was discussed and  
**It was PROPOSED and AGREED (unanimously) to make no objection to the application.**

**c) Applications received after agenda sent out**

- i) **18/04733/FUL – Chestnut Cottage , Knockin Heath – Creation of field access**  
The application was discussed and concerns raised about the width of the entrance to the access track which appeared to be narrower than the one shown on the original drawings. Cllr Green felt that the minimum width should be 15' if it was to be retained as agricultural land.  
**It was PROPOSED and AGREED (unanimously) to make no objection to the application, subject to a comment about the concerns discussed about width of entrance to access track.**

**d) Shropshire Local Plan Review**

Cllr Green confirmed that it was his understanding that 'preferred sites' would be presented to Cabinet at Shropshire Council on 7<sup>th</sup> November. The public consultation would not however commence until 29<sup>th</sup> November, running for 9 weeks until 31<sup>st</sup> January. No response had ever been received from Adrian Cooper to queries about his original proposed figures sent from the Parish by e-mail dated 3<sup>rd</sup> August. In the absence of a December meeting delegated authority would need to be considered at the November meeting in order to make a draft response for consideration at the January meeting. Cllr Barclay would accordingly organise a meeting of the sub group looking at the Local Plan Review for mid-December. Members of the group to include Cllrs Barclay, Chapman, Green, Peto and Quayle.

## 105.18 FINANCE AND ACCOUNTS FOR PAYMENT

### a) Receipts

£120 received from Kinnerley Parish Hall Trust as reimbursement for cutting of Halston Field hedge.

### b) Payments made before meeting

None

### c) Payments for Approval

The Clerk asked councillors to correct item vi) to £50 from £20 (typing error).

- i. Clerk's Salary for October 2018 - £666.38
- ii. Clerk's Expenses for September 2018 - £56.45
- iii. Fastrack Maintenance Ltd (Trading as Groundforce Landscape) – £254.57
- iv. S Lawrence and Sons - £24.20
- v. PKF Littlejohn - £240.00
- vi. Kinnerley Parish Hall - £50.00

### d) Invoices received after the Agenda has been sent out

Scottish Power - £106.97

It was **RESOLVED** that the above payments are **APPROVED** for payment and the bank signatories **INSTRUCTED** to sign the cheques.

### e) Quarterly Figures to end of June

These had been circulated in advance of the meeting. No queries were raised and they were duly **NOTED**.

### f) Quarterly Figures to end of September

To be circulated prior to November meeting and formally considered on that agenda.

### g) Completion of Audit 2017/18

It was **NOTED** that no matters had been raised by the external auditors for action. Cllr Green commented on the decision by PKF Littlejohn to issue an interim report because they 'had not completed their work' on 28<sup>th</sup> September, and then issue the final certificate late evening on 30<sup>th</sup> September; the last official date for publication of the certificate of completion. This could have caused misunderstanding and concern and was entirely due to their failings.

### h) On-line Electronic Banking Procedure

The Parish Clerk explained that the draft procedure had been originated by her colleague Debbie Marais from Pontesbury Parish Council. It provided the 'bridge' she had been seeking between the requirements of the adopted Financial Regulations and the processes that would be involved with on-line transactions. A number of small corrections and amendments were suggested by councillors. Parish Clerk to bring final version to November meeting, together with any paperwork that required authorisation to finally get the Unity Bank account open and operational.

## 106.18 CORRESPONDENCE – See list below

The following correspondence was received and **NOTED**.

### CORRESPONDENCE RECEIVED

SALC	September Bulletin Invitation and agenda for AGM
Shropshire Council	DAAT newsletter Update from Connecting Shropshire Outdoor Partnerships Newsletter
Telford Council	Launch of development consultancy

Shrewsbury/Telford Hospital NHS Trust	Press release on GP weekend working Thank you letter from consultant team Shrewsbury and Telford Hospital
Healthwatch	Child Mental Health Service in Crisis.
Police and Crime Commissioner	October newsletter
Royal British Legion	Thank you 100 movement
Letter from Local Resident	Lobbying for sleeping policemen to reduce speeding

It was also noted that the piece in the last Telescope about the VAS for Maesbrook had resulted in a number of contacts and queries about whether a parish fundraising campaign was required. It had been clarified to interested parties that the system would be funded from CIL receipts.

**107.18 DATE AND TIME OF NEXT MEETING**

**Monday 26<sup>th</sup> November, 7pm, at Kinnerley Parish Hall.**

**Meeting ended 8.15pm**

**Signed by Chair .....**

**Date .....**