

KINNERLEY PARISH COUNCIL
Meeting of the Council
Held at Maesbrook Village Hall
At 7.00pm on Monday 23rd October 2017

PRESENT

Cllr Nick Barclay (Chairman), Cllr Charles Green (Vice Chair), Cllr Sheila Bruce, Cllr Betton Cambridge, Cllr Mandy Chapman, Cllr Maurice Jones, Cllr Alan Lewis, Cllr John Pinder

IN ATTENDANCE

Cllr Matt Lee, Shropshire Council

Two members of the public

CLERK

Ms Marian Giles

164.17 APOLOGIES FOR ABSENCE

Cllr Bill Jones (illness), Cllr James Peto (holiday), Cllr Sharon Quayle (illness)

165.17 DECLARATIONS OF INTEREST AND DISPENSATIONS

a) Cllr Charles Green declared an interest in the planning application at 6.b) i. on the agenda. He would therefore make a statement at the beginning of considerations on the application and then leave the room

b) No dispensations were required for this meeting.

166.17 MINUTES OF COUNCIL MEETING DATED 18th SEPTEMBER 2017

The Minutes were submitted and circulated as read.

It was RESOLVED that that the minutes of the Council meeting held on 8th August 2017 be approved and signed as a correct record of that meeting

167.17 PUBLIC PARTICIPATION SESSION

No members of the public requested the opportunity to speak.

168.17 PARISH MATTERS

a) REPORTS

Police

PC Mark Moth had provided a written report on recent recorded incidents in the area for the meeting which was read out by the Clerk and duly **NOTED**.

Unitary Councillor

Cllr Matt Lee was in attendance at the meeting and provided a verbal report on his activities as a unitary councillor. He particularly noted his enthusiasm for the new Economic Growth Strategy for the County given his own business background. Cllr Lee was thanked for his contribution and attendance.

b) FOOD VAN TRIAL

Cllr Bruce reported that take up appeared to be slow, with little pre-publicity but no problems so far. The Clerk suggested that the initial 6 week trial be extended to Saturday 25th November to ensure that there was no break in

service before the final decision could be taken at the Parish Council Meeting on 27th November. This was **AGREED** – Clerk to inform Mrs Ellis.

c) PLAY AREA – Broken Gate

Broken entrance gate had been inspected by Cllr Jones and repaired.

d) LEAF CLEARANCE ARRANGEMENTS

The Clerk had obtained a verbal quotation from Green fingers for leaf clearance as requested. Based on an estimate of half a days' work on clearance/removal the figure quoted was £225. (The Clerk also confirmed that the Financial Standing Orders allowed for a small one off extension to a contract in these circumstances). After discussion it was **AGREED** to take the final decision at the November meeting so that the full picture on volume of leaves was evident.

e) HIGHWAYS MATTERS

- i) Fly Tipping in Crosslanes – large amounts of vegetation and brash had been left in a number of the passing places at Crosslanes. The Clerk had reported this through to Shropshire Council on-line and the automated response stated that the incident would be inspected/cleared within 2 days.
- ii) Reports on any identified Highways Matters
 - Cllr Lewis felt that the response received from Shropshire Council in relation to the pathways at Maesbrook had missed the point ie that the paths did not necessarily need resurfacing but required clearance of overgrowing brambles, surface sweeping and weeding. The path was becoming unusable.

It was AGREED to suspend Standing Orders to allow Councillor Lee to speak

Cllr Lee agreed to clarify the position and report back.

Standing Orders were resumed.

- Cllr Pinder raised the issue of missing Edgerley signs – these disappeared over 6 months' ago and were now absent from both approaches to the settlement
- A sunken drainage grid at Knockin Heath was reported – adjacent to the house known as 'The Pines'. **AGREED** the Clerk will report to Shropshire Council on-line.

169.17 PLANNING

a) To receive details of planning applications/appeals for decision

14/03828/VAR – Proposed Residential Development to rear of Maescroft, Kinnerley. Application for variation of condition 2 (approved plans) to allow for substitution of house type and condition 11 (plots 4 and 5) to allow for insertion of windows; attached to planning permission 13/0327/FUL (allowed on appeal) for the erection of 10 dwellings.

Decision: Withdrawn

16/03867/FUL – Conversion of former water tower and extension to provide holiday accommodation

Decision: Permission Granted

17/02357/FUL – Erection of extension of office floor space to Pear Tree House, Dovaston

Decision: Permission Granted

An additional decision had been received after the agenda was circulated in relation to application **17/04428/TCA** where no objection had been made to the removal of an Elm Tree in the conservation area.

Decisions were duly **NOTED**.

b) Current planning applications/appeals for decision

- i. 17/04401/FUL – Erection of a residential dwelling with detached garage/store and formation of vehicular access. Land South East of Rosedale, Maesbrook, Oswestry, Shropshire, SY10 8QN**

Having earlier declared a personal interest, Cllr Green made a statement about the history of the plot in question and then left the room. Cllr Chapman raised concerns about the potential to create a further 'infill' site on the plot.

It was AGREED to suspend Standing Orders to allow the applicant Mr John Davies to speak.

Mr Davies explained how a great deal of time and money had been spent on amending the drawings for the scheme in order to meet Planning Officer concerns about the boundary.

Standing Orders were RESUMED.

Following discussion it was RESOLVED (7 in favour, 1 abstention) to SUPPORT the application.

- ii. 17/04337/OUT – Outline application for the erection of an affordable dwelling and all associated works to include means of access. East of Sandstone Cottages, Chapel Lane, Knockin Heath, Shropshire.**

Councillors acknowledged that the application fell within the development boundary, and that the size of the house would be determined at a later date. Their preference would be for a 3 bed property. Councillors approved of the location of the garage to the rear of the property.

It was RESOLVED (all in favour) that the application should be SUPPORTED and the following comments submitted to Shropshire Council Planning Department:-

“The Parish Council accepts the principle of development on the site, and supports the location of the garage to the rear of the property. The preference would be for a three bed property”.

- iii. 17/04894/LBC – Installation of first floor level access shower room affecting a Grade II listed building. Wernlas, Maesbrook, Oswestry, SY10 8QY**

Following discussion it was RESOLVED (all in favour) to SUPPORT the application

c) To consider any planning applications received after the agenda circulated

None received.

d) Update from CIL Working Party

Cllr Barclay updated members on progress with a second Working Group meeting having also been attended by David Gradwell from the environment/highways team and Corrie Davies, the Community Enablement Officer for the parish. Good progress was being made on identifying proposals and likely costs. The final list would be brought to the November meeting for final decisions on priorities. It was proposed by Cllr Barclay that the Place Plan Review (agenda item 10) exercise be added to the brief for the CIL Working Group as the two issues were so closely related. This was **AGREED**.

e) Work to trees in a Conservation Area

Councillors **AGREED** that efforts should be made to raise awareness of the need for parishioners living in the Conservation Area to make the appropriate application for work to any trees to Shropshire Council before any work is undertaken. The Clerk had included a small information item in the November Telescope and would also revise the content of the Conservation Area page on the town website to include relevant information. This was **AGREED**.

f) “Planning for the Right Homes in the Right Places”

A draft response to the Department of Communities and Local Government consultation document had been prepared by Cllr Green. It was noted that the submission deadline was 27th October 2017, and it was therefore **AGREED to delegate responsibility to the Clerk to submit the final response in liaison with Cllr Green.**

170.17 FINANCE AND ACCOUNTS FOR PAYMENT

i) Receipts

HMRC VAT repayment 1/4/15 to 31/3/16 - £416.89

HMRC VAT repayment 1/4/16 to 31/3/17 - £851.27

ii) Payments Made before Meeting

SALC – Three previously approved training courses for councillors - £155.00 – cheque no 010801

iii) Payments for Approval

Greenfingers Landscape Ltd – Grounds Maintenance September - £269.34

Kinnerley Parish Hall – Use of small committee room - £30.00

Mazars – Audit fee for completion of audit year ended 31/3/2017 - £240.00

Clerk’s Salary for October - £544.29

J Preece and Son Ltd – final account for churchyard wall - £13,987.79

iv) Invoices Received after the Agenda has been sent out

Scottish Power – street lighting - £106.97

RESOLVED that the above payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the cheques

171.17 COMPLETION OF AUDIT FOR YEAR ENDED 31ST MARCH 2017

Auditor’s certificate, report and letter had been circulated to councillors

Councillors NOTED the completion of the audit and any matters for improvement indicated by the external auditor’s letter.

172.17 PROVISION OF COMMUNITY FUNDED DEFIBRILLATOR FROM AED DONATE

Cllr Barclay reported on his discussions with Knockin Heath residents in relation to possible alternative locations. They were keen to progress the adoption of the telephone box, and had offered their support in repairing and maintaining the box going forwards. The Clerk confirmed that putting the box into a safe and serviceable condition would be the responsibility of the Parish Council if they adopted it.

Following discussion it was AGREED (unanimously) to proceed with the adoption of the telephone box with provisos on maintenance in relation to commitments made by local Knockin Heath residents.

173.17 PLACE PLAN REVIEW 2017

Following discussion, it was **AGREED** that it would be sensible for a response to the Place Plan Review to be added in to the brief for the CIL Working Party.

174.17 CORRESPONDENCE

The following correspondence was received and NOTED.

SALC	Special Information Bulletin September 2017 on General Data Protection Regulations (NB: will be on November Parish Council agenda) Annual Report and Audited Accounts
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	October information Bulletin Call for entries to Shropshire Conservation and Design awards Circulation of Scrutiny Committee report on commissioning of youth services
NALC	Chief Executive's Bulletin 35 - 6 October 2017
Shropshire Council	North West Relief Road – 2017 consultation
Corrie Davies	Circulation of Veolia 'Make a Difference' Grant information
Royal Bank of Scotland	Paperwork to change signatories on mandate
Mazars	Completion of audit paperwork and invoice
Wendy Ellis	Copy of Public Liability Insurance as requested

175.17 FEEDBACK ON MEETINGS ATTENDED

a) Oswestry Area Committee, 26/9/17

Cllr Green reported that the 'Preferred Options' document had now been approved for formal consultation and would be coming out to parishes shortly. This was an important document for the Parish to respond to, and it was **AGREED** that a small working group consisting of Cllr Barclay, Cllr Green, Cllr Bruce, Cllr Peto and Cllr Chapman would meet to put together a draft response for consideration by the full Council in November.

b) Town and Parish Council Forum, 29/9/17

Cllr Green reported that it had been announced that Kier would be taking over from Ringway from the beginning of April 2018.

c) Economic Growth Strategy Event, 2/10/17

Cllr Green reported that the event had been led by Cllr Peter Nutting and Clive Wright with a theme of 'Vision, Ambition, Growth'. The stated ambition was to make Shropshire a world leading rural economy by 2030.

Cllr Barclay thanked Cllr Green for attending the meetings on behalf of the Parish.

176.17 DATE AND TIME OF NEXT MEETING

27th November at Kinnerley Parish Hall at 7pm.

The meeting closed at 8.45pm

Signed by Chair

Date