

KINNERLEY PARISH COUNCIL

Minutes of the Annual Meeting of the Council

Held at Kinnerley Village Hall

Monday 20th May 2019, at 7.00pm

PRESENT

Cllr Nick Barclay (Chair), Cllr Charles Green, Cllr Alan Lewis, Cllr Mandy Chapman, Cllr Maurice Jones, Cllr James Peto, Cllr John Pinder, Cllr Sharon Quayle, Cllr Richard Greening, Cllr Lorraine Jones

MEMBERS OF THE PUBLIC

One person in attendance

CLERK

Ms Marian Giles

37.19 ELECTION OF CHAIRMAN FOR 2019/20

Cllr Barclay presided for this item, and requested nominations for the position. Cllr Green nominated Cllr Nick Barclay to stand for a further year and this was seconded by Cllr Pinder. Cllr Barclay indicated that he was willing to stand again. **It was therefore RESOLVED (unanimously) that Cllr Nick Barclay be elected as Chairman of the Parish Council for 2019/20.**

Cllr Barclay signed his Declaration of Acceptance in the presence of Marian Giles, the Proper Officer for the Council.

38.19 ELECTION OF VICE CHAIRMAN FOR 2019/20

Cllr Quayle nominated Cllr Charles Green and this was seconded by Cllr Barclay. **It was therefore RESOLVED unanimously that Cllr Charles Green be elected as Vice Chairman of the Parish Council for 2019/20.**

Cllr Green signed his Declaration of Acceptance in the presence of Marian Giles, the Proper Officer for the Council.

39.10 APOLOGIES

None

40.19 DECLARATIONS OF INTEREST AND DISPENSATIONS

a) Cllr Green declared a potential conflict of interest in item 12c) 19/02050/FUL where he had sold the land to the applicant.

Cllr Barclay declared a potential conflict of interest in item 9) Donations, as he is married to the Chair of the Parish Hall.

Cllr Jones declared a potential conflict of interest in item 9 Donations, as she is secretary to Dovaston URC.

b) No dispensations were required

41.19 MINUTES OF COUNCIL MEETING DATED 29th APRIL 2019

The Minutes were submitted and circulated as read. It was proposed by Cllr Pinder and seconded by Cllr Peto that they should be accepted as an accurate record of the meeting. **It was RESOLVED (unanimously) that the minutes of the Council meeting be approved and signed as an accurate record of that meeting.**

42.19 PUBLIC PARTICIPATION SESSION

No member of the public wished to speak.

43.19 PARISH MATTERS

a) Reports

I. No report had been received from Cllr Lee.

II. PCSO Iremonger attended the meeting and updated councillors on a recent spate of thefts of plant machinery in the immediate area, including from the new build sites in the village. He also reported that

the team were beginning to get back out and about with the speed camera. Councillors asked for any information on rumours of drug use in the vicinity of the village hall. PCSO Iremonger reported that the situation was being monitored and that the team had been handed some drug use paraphernalia which seemed to support the rumours. Councillors also felt it would be helpful to have more information about incidents like the recent caravan arson so they could play a part in calming local supposition and, fears. PCSO Iremonger was thanked for his attendance.

b) Argoed Ward Vacancy

There were three candidates for the vacancy. Two candidates were unable to attend, but the one candidate in attendance was invited to speak in support of her application before councillors voted.

After discussion, councillors voted, with a majority of 7 votes being cast for Dr Peter Clarke, who was not in attendance. **It was therefore RESOLVED (7:3) to co-opt Dr Peter Clarke to the casual vacancy in the Argoed Ward, subject to his signing the Declaration of Acceptance in the presence of the Proper Officer for the Council.**

Cllr Nick Barclay thanked the attending candidate for her interest in the work of the Council, and reflected the comments of his fellow councillors as to the high calibre of all three applicants.

c) Report from Clerk

A written report had been circulated with councillors' papers and was taken as read. The Clerk verbally updated councillors in relation to the problem with the location of the second VAS unit in Maesbrook. The volunteer team reported that one local resident had formally complained to Shropshire Council about the location of the VAS unit in the verge outside her house. Councillors **AGREED** that an alternative location should be pursued with Shropshire Council (possibly on the other side of the road) and local residents consulted about the new location before going ahead with installation. The Clerk pointed out that there would be financial implications to removing the original pole and replacing it. Following discussion councillors **formally RESOLVED (unanimously) to pursue an alternative location for the second VAS unit and to consult with Shropshire Council's technical support team and local residents once this had been identified.** The volunteers (including the assistance of Cllr Chapman's husband) were all thanked for their efforts by Cllr Barclay.

The report from the Clerk was duly **NOTED.**

d) Price Quotation for Works to Play Area and BMX Track

Paper copies of the quotation were tabled at the meeting. After lengthy discussion, councillors agreed that the majority of items should be expedited as essential work. **It was therefore RESOLVED (unanimously) that items 1-4 in relation to the slide, 1 in relation to BMX track, 1-5 on multi-play area, 1-2 youth shelter, should be AGREED for immediate priority and the contractor instructed accordingly.**

It was further **AGREED** that additional information and/or pricing be pursued in relation to possible replacement of rocker animal, a soft landing/extension for the slide, and the drainage requirement for the junior play area. It was understood that this would delay progress on the project.

e) Funding Offer from Police and Crime Commissioner

Deferred to July meeting.

f) To Report other Identified Parish Matter

None reported.

g) To Report other Identified Highways Matters

Cllr Peto raised the issue of the need for a mirror to aid visibility at the T junction at the bottom of Dovaston Bank. Clerk to seek technical advice from Shropshire Council.

44.19 APPOINTMENT OF REPRESENTATIVES

Following discussion it was **RESOLVED (unanimously)** to appoint parish representatives to external bodies as shown.

Name	Organised by	Existing Representative
Town and Parish Council Forum	Shropshire Council	Cllr Nick Barclay Cllr Charles Green
Oswestry Area Committee	SALC	Cllr Nick Barclay
Helicopter Noise Liaison Group	RAF Nesscliffe	Cllr John Pinder
Kinnerley Parochial Charities	Robert Brown	Cllr Lorraine Jones
Shropshire Council Flood Forum	Shropshire Council	Cllr Nick Barclay Cllr Lorraine Jones
Maesbrook Village Hall Committee	Chair – Cathy Preston	Cllr Mandy Chapman
Kinnerley Parish Hall Committee	Chair – Carol Barclay	Cllr Sharon Quayle

45.19 DATES AND TIMES OF ORDINARY MEETINGS

Dates of meetings for the rest of the year to May 2020 had been circulated with the papers for the meeting. It was **RESOLVED (unanimously)** that the dates be **AGREED**.

46.19 ITEMS FOR NOTING AND REVIEW

a) Review of Inventory of Land and Assets

Cllr Green noted that the figure for the recently purchased VAS units should be £5988, and not £5998. Subject to this amendment, and amendment of total asset value, the updated list of fixed assets was duly **NOTED**.

b) Review of Insurance cover/proposals for renewal

Paper copies of a report reviewing insurance options was tabled at the meeting. Councillors considered the two alternative quotes, one from existing insurer Zurich, and an alternative quote from Came and Company. At the request of Cllr Greening the Clerk had also clarified the respective excesses for each policy. Councillors discussed the additional information and the alternative quotes, and **RESOLVED (unanimously)** to accept the quote from **Came and Company for a three year fixed price deal at £ 549.22 per annum**.

47.19 PLANNING

a) To Receive details of Planning Applications/Appeal Decisions

- i. **19/01398/FUL** – 7 Centenary Close, Kinnerley, SY10 8EQ. Erection of two storey side extension.
Permission Granted
- ii. **19/01464/FUL** – Molverley Hall, Molverley, SY10 8PD. Insertion of renewable heat pumps (up to 4 no) in existing building.
Permission Granted

b) Current Applications/Appeals for Decision None

c) To Consider any Applications received after agenda sent out

19/02050/FUL – change of use of site to locate mobile home. Llwyn-y-go Cottage, Maesbrook.

Councillors discussed the application for the change of use and the context in which it had been made. It was **RESOLVED (with one abstention) that the application should be SUPPORTED subject to a condition that the land would revert to being a paddock within a limited number of years.**

d) Application 29/00564/FUL – erection of 5 no affordable dwellings, Knockin Heath

Councillors discussed and **NOTED** latest developments with the scheme, including the recommendations of the tree officer, and the outstanding flood risk assessment report.

e) Verbal Report from CIL Working Group on Place Plan Review

The group had examined the draft Place Plan for 2019/20 and worked through all Kinnerley items. It was pleasing that some had been achieved (church wall repairs, LED lighting and installation of VAS cameras at Maesbrook). Some items had been removed as no longer relevant eg ‘improvements to the football pitch’, and establishment of local EV charging points. Some of the projects identified were suitable for use of Neighbourhood Fund CiL, and it was agreed that the existing CIL priorities should be reviewed by the Working Group to include consideration of new proposals raised at the Annual Parish Meeting.

48.19 FINANCE AND ACCOUNTS FOR PAYMENT

a) Receipts

None.

b) Payments made before meeting

None.

c) Payments for Approval

i. MI &TEM Pritchard – One-off leaf clearance, March/April grounds maintenance - **£844.99**

ii. Support my Computer Ltd – laptop support package - **£69.00**

iii. Clerk’s Salary for May 2019 - **£700.60**

iv. Clerk’s Expenses for April 2019 - **£50.85**

v. Richard Richards – authorisation for release of payment of **£3950.00** on completion of works to Glebe Field in line with 7 day payment terms.

d) Invoices received after the Agenda has been sent out

Support my Computer Ltd - £150.00 – Additional memory and new screen. **£150.00**

It was RESOLVED that the above payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the cheques/authorise electronic payments where appropriate.

It was further RESOLVED to remove Mr Betton Cambridge from the list of signatories to bank accounts following his resignation.

e) End of Year Accounts for 2018/19

The accounts had been pre-circulated with papers, and following introduction by Cllr Green, any questions or queries were invited. None being forthcoming **it was RESOLVED unanimously that the accounts be duly NOTED.**

As the time was almost 9.00pm, Cllr Barclay proposed that Standing Orders be suspended to allow the meeting to continue until all business on the agenda was completed. This was AGREED (unanimously).

49.19 PARISH COUNCIL DONATIONS 2019/20

Cllrs considered a number of applications from local organisations for increased donations and following discussion proposed donations to the listed organisations in the amounts shown.

Kinnerley Parish Hall/Halston Field	£1400
Maesbrook Village Hall	£1000
Kinnerley PCC	£50
Maesbrook PCC	£50
Knockin Heath Methodist Church	£50
Maesbrook Methodist Church	£50

Dovaston United Reformed Church	£50
Peels Plantation	£250
Citizens Advice Bureau	£50
Crucial Crew Event	£50
TOTAL	£3000

Councillors therefore resolved (with two abstentions) to AUTHORISE payment of the donations as described in the table above and that the bank signatories be INSTRUCTED to sign the relevant cheques accordingly.

50.19 CORRESPONDENCE – See list below

The following correspondence was received and NOTED.

CORRESPONDENCE RECEIVED- for noting and information only

Shropshire Council	Alterations to electoral registers Affordable Rented Accommodation newsletter
SALC	Confirmation of training course for Cllr Greening Information bulletin for May Engagement Briefing – review of A Board policy 'Let's Talk' Mental Health Event Flier VCSA Annual Assembly
NALC	Information on LEAF initiative NALC Chief Executive Bulletin – April
Shrewsbury and Telford Hospital	Media Release – appointment of Deputy Chief Executive
Shropshire CCG	Press Release – Bank Holiday Services Proposal for merger of services
PCC	Newsletter Letter re annual survey of Town and Parish Councils

51.19 DATE AND TIME OF NEXT MEETING

Monday 24th June 2019 at Maesbrook Village Hall at 7pm.

Meeting ended 9.15pm

Signed by Chair

Date