

KINNERLEY PARISH COUNCIL
Meeting of the Council
Held at Maesbrook Parish Hall
At 7.00pm on Monday 26th June 2017

PRESENT

Cllr Nick Barclay (Chairman), Cllr Charles Green (Vice-Chair) Cllr Sheila Bruce, Cllr Betton Cambridge, Cllr Bill Jones, Cllr Alan Lewis, Cllr James Peto, Cllr John Pinder and Cllr Sharon Quayle.

IN ATTENDANCE: None

CLERK: Miss Kate Davies

Six members of the public were present

101.17 APOLOGIES FOR ABSENCE

None

102.17 DECLARATIONS OF INTEREST AND DISPENSATIONS

- i. Cllr A Lewis declared a personal interest in the co-option of a Councillor for Maesbrook Ward as the candidate is his sister.
- ii. Cllr S Bruce declared a personal interest in the planning application for Cross Keys as she is a neighbour.

103.17 MINUTES OF COUNCIL

The minutes were submitted and circulated as read. Following a correction to include that Cllr Peto was present it was

RESOLVED that the minutes of the Council meetings held on 22nd May 2017 be approved and signed as a correct record

104.17 PUBLIC PARTICIPATION SESSION

A member of the public addressed the Parish Council about planning application 17/02351/FUL (Erection of a first floor extension, two storey rear extension to include juliet balcony and erection of a workshop -Moorcroft Kinnerley) advising that it is an application for a double garage and not a workshop.

A member of the public addressed the Parish council about planning application 17/02357/FUL (Erection of extension of office floor space by increasing roof height of to create second storey - Bright & Associates Pear Tree House Dovaston) and provided background to the business and the reasons for the application. Details of the proposals were provided together with information about the relevant planning policy. The Parish Council was asked for its support.

A member of the public addressed the Parish Council with objections to planning application 17/02357/FUL (Erection of extension of office floor space by increasing roof height of to create second storey - Bright & Associates Pear Tree House Dovaston) and gave details of the previous development of this site and the impact that the current proposals will have on them as neighbours and advised the Parish Council that all the neighbouring properties would be objecting to this planning application.

The Clerk read out a letter from another neighbour with details of their objections and reasons for them.

105.17 REPORTS

- i. **Police** – None
- ii. **Cllr M Lee, Shropshire Councillor** – None

106.17 COUNCILLOR VACANCY IN MAESBROOK WARD

The meeting was advised that only one person had expressed an interest in the vacancy. Mandy Chapman addressed the meeting giving details of her local connections and her relevant experience as an officer with Shropshire Council in the planning department.

RESOLVED to co-opt Mandy Chapman to the Parish Council representing Maesbrook Ward.

Cllr A Lewis requested that it be minuted that he had abstained from the vote on this motion.

107.17 PLANNING DECISIONS

- a) 17/00589/FUL - Erection of single storey side and rear extensions - Brookside Farm Kinnerley Oswestry Shropshire SY10 8EL – Permission granted
- b) 17/01338/FUL - Erection of a storm porch on front elevation - Breidden Meadow Dovaston Oswestry Shropshire SY10 8DP – Permission granted
- c) 17/02127/FUL - Erection of rear sun room extension - Mill Cottage Farm Hall Kinnerley Oswestry Shropshire SY10 8EJ – Permission granted

108.17 PLANNING APPLICATIONS

The following planning applications were considered.

RESOLVED: That the following comments be submitted to the Shropshire Council Planning Authority:

- i. **17/02357/FUL - Erection of extension of office floor space by increasing roof height of to create second storey - Bright & Associates Pear Tree House Dovaston**

Comment: The Parish Council objects to this application. Whilst the Parish Council would have liked to support this local business, any extension on this site must be single storey. The small additional space created does not justify the impact to the neighbours' amenity as noted

in the objections received by Shropshire Council and the Parish Council. The planning officer is asked to undertake a visit to establish the level of development on this site.

- ii. **17/02351/FUL - Erection of a first floor extension, two storey rear extension to include juliet balcony and erection of a workshop -Moorcroft Kinnerley Oswestry Shropshire SY10 8DW**

Comment: The Parish Council has no objection to this application.

- iii. **17/02653/FUL - Erection of an agricultural building for storage of machinery and fodder - Proposed Agricultural Building to the South of Chapel Lane Knockin Heath**

Comment: The Parish Council has no objection to this application providing that there is a planning condition that the building is only for agricultural use and that due to its prominent position that it will blend into the surroundings and will not have roof lights or outside lighting. The Parish Council requests that the existing trees are retained.

- iv. **16/05769/FUL and 16/05770/LBC - Erection of extensions and alterations to existing public house and creation of additional first floor accommodation -Cross Keys Inn Kinnerley**

Comment: Kinnerley Parish Council continues to fully support the proposed upgrade and enlargement of the Cross Keys. We repeat that the Cross Keys Public House is seen as an essential facility by the community as evidenced in the Kinnerley Parish Neighbourhood Plan (2013). The Parish Council understands that the owners and agent have continued to work closely with Conservation and other Officers and it is hoped that the Planning Authority will support the amended plans which appear to respect the historical aspects of this listed building whilst updating the Public House to protect its future by creating a revised layout which will allow the Cross Keys to run as a sustainable profitable business. The Parish Council is disappointed with the time that it has taken to resolve the issues to allow the application to be determined.

109.17 FINANCE AND ACCOUNTS FOR PAYMENT

a) Receipts

None

b) Payments made before meeting

- i. NetWorld Sports – Purchase of goal posts - £149.00

c) Payments for Approval

- i. SALC – Training Course (Chairmanship Skills Part 1) - £25 – Chq no 10778
ii. Greenfingers Landscape Ltd – Ground Maintenance - £269.34 – Chq no 10779
iii. Clerk's Salary for June 2017 - £645.88 – Chq no 10780
iv. HM Revenue & Customs – Payroll Q1 - £3.00 – Chq no 10781
v. JDH Business Services Ltd – Audit Fees - £154.80 – Chq no 10782

RESOLVED: That the above payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the Cheques.

110.17 AUDIT

The Internal Auditor's report for the financial year 2016/17 was considered and the report was **NOTED**.

RESOLVED to make the following response:

Issue 1: A scanner was purchased in the year but not included in the asset register.

Response: Scanner to be added to Fixed Asset with immediate effect.

111.17 AUDIT ANNUAL RETURN

The Annual Governance Statement was considered.

RESOLVED to **APPROVE** the Annual Governance Statement for 2016/17 and the Chairman and Clerk were **INSTRUCTED** to sign Section 1 of the Local Councils in England Annual Return for the year ended 31 March 2017.

The finance report and accounting statements for 2015/16 which had been circulated to all Councillors prior to the meeting were considered.

RESOLVED to **APPROVE** the Financial Statement for 2016/17 and the Chairman and Clerk were **INSTRUCTED** to sign Sections 2 of the Local Councils in England Annual Return for the year ended 31 March 2017.

112.17 TRAINING

Cllr N Barclay gave a verbal report on Part 1 of the Chairmanship Course which he had recently attended.

RESOLVED to **APPROVE** the cost of £25 for Cllr Nick Barclay to attend Part 2 of the SALC Chairmanship Training Course.

113.17 PROVISION OF COMMUNITY FUNDED DEFIBRILLATOR FROM AED DONATE

Cllr N Barclay gave the meeting an update which included feedback on the community consultation on the proposed adoption of the BT phone box in Knockin Heath which will be used for one of the defibrillators. It was noted that there had been 26 responses and only one had been an objection.

RESOLVED to proceed with the proposed adoption of the BT phone box at Chapel Lane, Knockin Heath based on the support of the community.

114.17 CHURCHYARD WALL REPAIRS

The Clerk advised gave an update and confirmed that work was due to commence on 3rd July.

NOTED

115.17 PARISH COUNCIL REPRESENTATIVES

This had been deferred at May's meeting

RESOLVED that Cllr Sharon Quayle would be the Parish Council representative on the Kinnerley Parish Hall committee.

116.17 HIGHWAYS

a) To report any Highway Matters

The following was reported:

- i. Complaints have been received about the amount of parking on Bankfields Lane at School times and the Clerk was asked to write to the school to ask them to remind parents that this is not a parking place
- ii. The verge outside one property in Knockin Heath is being used as a garden and white stones have been placed on another.
- iii. The rural footpath in Maesbrook is in need of repair and the bollards are very worn.
- iv. There are continuing complaints about the speed of traffic passing the barn conversions at Edgerley Hall Farm and a request for a 30mph speed limit. It was noted that this had already been submitted as a Community Led Concern in accordance with Shropshire Council's Road Safety Policy.
- v. The rebuilt property at Edgereley appears to have extended its verge out into the road which is causing drivers problems particularly due to the dropped drain on this section of highway.

The Clerk was asked to report the above to the responsible bodies.

117.17 CORRESPONDENCE

The following correspondence was received and NOTED

Shropshire Council	Details of proposed road closure – Argoed Farm junction to Kinnerley School from 31 July for 5 days
SALC	NALC bulletins
Shropshire Council	Alterations to Electoral Registers
NHS Future Fit	Digests
SALC	Information Bulletins
NALC	Grants and funding bulletin
The Corbet School	The May edition of 'The Corbet News'

118.17 DATE AND TIME OF NEXT MEETING

24th July 2017 – Kinnerley Parish Hall at 7pm

119.17 EXCLUSION OF THE PUBLIC

RESOLVED to exclude Press & Public on the grounds that the consideration of the following items may involve the likely disclosure of confidential information (s1(2) Public Bodies (Admission of Meetings) Act 1960).

CONFIDENTIAL MINUTE

119.17 RECRUITMENT OF CLERK / RESPONSIBLE FINANCE OFFICER

RESOLVED that the appointment of Marian Giles be accepted starting on salary point 21 within the SCP 15-21 range. The agreed start date will be 7th August 2017 with a one week overlap with the existing Clerk for training purposes.

The meeting closed at 8.25pm

Signed
Chair

Date