

**KINNERLEY PARISH COUNCIL**  
**Meeting of the Council**  
**Held at Kinnerley Parish Hall**  
**At 7.00pm on Monday 24<sup>th</sup> July 2017**

**PRESENT**

Cllr Nick Barclay (Chairman), Cllr Charles Green (Vice-Chair) Cllr Sheila Bruce, Cllr Betton Cambridge, Cllr Mandy Chapman, Cllr Bill Jones, Cllr Maurice Jones, Cllr Alan Lewis, Cllr James Peto and Cllr John Pinder.

**IN ATTENDANCE: None**

**CLERK:** Miss Kate Davies

**Three members of the public were present**

**120.17            APOLOGIES FOR ABSENCE**

Cllr S Quayle – Personal reasons

**121.17            DECLARATIONS OF INTEREST AND DISPENSATIONS**

- i. Cllr C Green declared a personal interest in the agenda item – SALC Training Courses as he had requested to attend a course.

**122.17            MINUTES OF COUNCIL**

The minutes were submitted and circulated as read. Following a correction to change meeting venue to Maesbrook Village Hall and that the July meeting would be in Kinnerley Parish Hall it was

**RESOLVED that the minutes of the Council meetings held on 26<sup>th</sup> June 2017 be approved and signed as a correct record**

**123.17            PUBLIC PARTICIPATION SESSION**

A member of the public addressed the Parish Council to raise concerns about the speeding traffic in Knockin Heath and on all the lanes throughout the village as he believed it was very dangerous. The Parish Council was asked to consider additional vehicle activated signs through the Parish as there would be not running costs if they are solar powered. The member of the public advised that Shropshire Council would help to install them. The Parish Council was also asked to provide dog mess bins in the village as people don't pick up after their dogs.

**124.17            REPORTS**

- i. **Police** – None
- ii. **Cllr M Lee, Shropshire Councillor** – None

## 125.17 PLANNING DECISIONS

- a) 16/05769/FUL and 16/05770/LBC - Erection of extensions and alterations to existing public house and creation of additional first floor accommodation -Cross Keys Inn Kinnerley - Permission granted
- b) 17/02539/REF - Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the conversion of existing barn and store to residential use - Barn At Grange Farm Edgerley Kinnerley SY10 8EP – Appeal dismissed

**NOTED**

## 126.17 PLANNING APPLICATIONS

The following planning applications were considered.

**RESOLVED: That the following comments be submitted to the Shropshire Council Planning Authority:**

- i. **17/03229/FUL - Erection of a single storey extension - Maesbrook House Maesbrook Oswestry Shropshire SY10 8QR**

Comment: The Parish Council supports this application.

## 127.17 FINANCE AND ACCOUNTS FOR PAYMENT

### a) Receipts

- i. Scottish Power – Wayleave Payment - £3.05

### b) Payments made before meeting

None

### c) Payments for Approval

- i. Highline Electrical Ltd – Street Light repairs - £205.65 – Chq no 10783
- ii. Greenfingers Landscape Ltd – Ground Maintenance - £269.34 – Chq no 10784
- iii. Information Solutions Ltd T/A The Web Orchard.com – Website hosting - £228.00 – Chq no 10785
- iv. Playsafety Ltd – Play area inspection - £159.60 – Chq no 10786
- v. Scottish Power – Street light electric - £105.84 – Chq no 10787
- vi. Clerk’s Salary for July 2017 - £645.68 – Chq no 10788
- vii. Kinnerley Parish Hall – Room Hire - £20.00 – Chq no 10790
- viii. Clerk Expenses - March – July 2017 - £142.76 – Chq no 10791
- ix. Kate Davies – Final Salary to 11<sup>th</sup> August - £565.42 (payable 11<sup>th</sup> August 2017) – Chq no 10789
- x. Clerk Salary 7<sup>th</sup> August – 6<sup>th</sup> September (payable 28<sup>th</sup> August) - £544.29 (Gross amount – subject to deductions) – Chq no 10792

**RESOLVED: That the above payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the Cheques.**

## 128.17 FINANCE REPORT

A finance report for quarter one of the current financial year was received and **NOTED**.

## **129.17 CHURCHYARD WALL REPAIRS**

The Clerk gave the meeting an update on the Churchyard Wall repairs and it was noted that the repairs are well underway. The meeting was advised that the scope of the repairs needed to be extended and the additional cost was considered.

**RESOLVED to approve the additional quote of £2571 + VAT from IJ Preece & Son Ltd for an extended section of wall to be rebuilt. It was agreed to give delegated authority to the Clerk in liaison with Cllr Nick Barclay and Cllr Charles Green to approve any additional emergency expenditure up to a budget figure of £2000 without calling a special meeting of the Parish Council.**

## **130.17 BANKING ARRANGEMENTS**

Further to the recent elections and appointment of a new Clerk the Parish Council was asked to reapprove the previous agreement to open an account with Unity Trust, to include agreement to the terms and conditions and confirmation of Clerk/signatories' authority levels to access the telephone/online banking.

**RESOLVED to open a current and savings account with Unity Trust Bank plc and a cheque for £500 payable to Kinnerley Parish Council was AUTHORISED. Unity Trust's Terms and Conditions for operating an account, were approved. It was agreed that the Parish Clerk would be the nominated key contact and would be authorised to use the Telephone and Internet Banking Service with "View & Submit" access level only. It was agreed that four Councillors would act as signatories on the account and it was agreed that this would be Cllr C Green, Cllr B Cambridge, Cllr N Barclay and Cllr J Peto. Councillors approved as signatories to be registered for Telephone Banking/Internet Banking Service with "View and Authorise" access only. In accordance with Financial Regulations, any two of the four appointed Councillors must approve all payments.**

## **131.17 REMEMBRANCE SUNDAY**

The Parish Council was asked to consider the approval of a donation for a wreath and the request from the Royal British Legion to support a local campaign 'Lamp Post Poppies'.

**RESOLVED to approve a donation of £25 to the Royal British Legion poppy appeal (Cheque no 10793) and it was agreed that Cllr Nick Barclay is to lay the wreath on behalf of the Parish Council at the Remembrance Sunday service. Cllr Betton Cambridge agreed to sponsor the cost of approximately ten Lamp Post Poppies at £3 each and the Parish Council thanked him and accepted the offer.**

## **132.17 CIL WORKING PARTY**

The Parish Council discussed the need to consider projects in line with CIL regulations and the priorities agreed in the Place Plan and it was

**RESOLVED, following the elections to reappoint a CIL projects working party to consider the various projects, in line with the priorities agreed in the Place Plan and report back to the Parish Council. It was agreed that the members of the working party would be the Clerk with Cllr C Green (Maesbrook), Cllr J Pinder (Edgerley), Cllr S Quayle (Argoed) and Cllr N Barclay (Chairman/Kynaston). It was agreed to organise a meeting in early September.**

**133.17 SALC TRAINING COURSES**

The Parish Council was asked to approve requests to attend training courses.

**RESOLVED to approve the cost and attendance of the following courses:**

**Negotiate a Better Outcome in Planning' – 13<sup>th</sup> September 2017 - £65 – Cllr Charles Green**

**Be a better Councillor – 7<sup>th</sup> September 2017 - £65 – Cllr James Peto**

**Budgets, Year-end and Audits (Internal and External) – 16<sup>th</sup> October 2017 - £25 – Parish Clerk**

**134.17 PROVISION OF COMMUNITY FUNDED DEFIBRILLATOR FROM AED DONATE**

Cllr N Barclay gave the meeting a verbal update which was noted. The Clerk advised that Shropshire Council had removed its objection to the proposed adoption of the BT phone box in Knockin Heath which will be used for one of the defibrillators and the relevant paperwork had now been received.

**RESOLVED to APPROVE the cost of £1 (Cheque no 10794) payable to BT to adopt the BT phone box at Chapel Lane, Knockin Heath. The Clerk was asked to complete the contract paperwork and liaise with BT to ensure that all essential repairs are undertaken prior to adoption.**

**135.17 ROSPA REPORT**

A summary of the report received was tabled and the Clerk gave a verbal report on the areas of concern.

**RESOLVED to note the report and accept the recommendations.**

**136.17 RISK ASSESSMENT**

The updated risk assessment was considered.

**RESOLVED to APPROVE and ADOPT the updated Risk Assessment.**

**137.17 FIXED ASSET LIST**

The updated Fixed Asset list was considered.

**RESOLVED to APPROVE the updated Fixed Asset List.**

**138.17 SHROPSHIRE COUNCIL PARKING STRATEGY**

**RESOLVED not to comment.**

**139.17 JOHN CAMPION, WEST MERCIA POLICE AND CRIME COMMISSIONER CONSULTATION ON CHANGES TO WEST MERCIA FIRE AND RESCUE GOVERNANCE**

**RESOLVED not to comment.**

**140.17 REQUEST FROM HARPER ADAMS STUDENT TO PROMOTE HIS RESEARCH AND SURVEY ON HOUSING DEVELOPMENT IN RURAL AREAS**

The offer was considered and it was

**RESOLVED to support this research and request a copy of the final report. It was agreed to invite the student to address the Parish Council.**

**141.17 HIGHWAYS**

**a) To report any Highway Matters**

The following was reported:

- i. The rural footpath in Maesbrook is in need of repair and the bollards are very worn. The bollard outside Hunter's Moon has been damaged and it was requested that it is replaced with the same type.
- ii. There has been a request for a mirror opposite the Black Horse to increase visibility for customer's exiting the car park, particularly on a Sunday.
- iii. There had been an incident when the farmer at Brookhouse Farm had been moving the cows. The Clerk was asked to request warning road signs.
- iv. There is a dropped drainage grid by the entrance of Edgerley Hall.
- v. There are ongoing concerns about speeding traffic and the Clerk was asked to request the Police team to undertake speed checks.

**The Clerk was asked to report the above to the responsible bodies.**

**142.17 CORRESPONDENCE**

**The following correspondence was received and NOTED**

Shropshire Council	Details of proposed road closure – Argoed Farm junction to Kinnerley School from 31 July for 5 days
SALC	Details of training events – agenda item
Crane Quality Counselling	Request for funding
The Corbet School	July editions of 'The Corbet News@
The Shrewsbury and Telford Hospital NHS Trust	Safest and Kindest newsletter and Annual Review
Shropshire Council	Connecting Shropshire – July update
SALC	Information Bulletins and NALC Newsletter
NALC	Grants and funding bulletin
The Corbet School	The May edition of 'The Corbet News'

143.17

**DATE AND TIME OF NEXT MEETING**

18<sup>th</sup> September 2017 – Kinnerley Parish Hall at 7pm

wThe meeting closed at 8.20pm

**Signed** .....  
**Chair**

**Date** .....