

KINNERLEY PARISH COUNCIL
Meeting of the Council
Held at Kinnerley Parish Hall
At 7.00pm on Monday 22nd January 2018

PRESENT

Cllr Charles Green (Acting Chair), Cllr Sheila Bruce, Cllr Mandy Chapman, Cllr Maurice Jones, Cllr Alan Lewis, Cllr James Peto, Cllr John Pinder, Cllr Sharon Quayle

IN ATTENDANCE

Three members of the public

CLERK

Ms Marian Giles

1.18 APOLOGIES FOR ABSENCE

Cllr Nick Barclay (holiday), Cllr Betton Cambridge, Cllr Bill Jones (illness)

2.18 DECLARATIONS OF INTEREST AND DISPENSATIONS

a) All councillors present had submitted dispensation requests to the Clerk in order to discuss budgetary issues relating to setting of precept under agenda item 9.5). The Clerk granted these requests in line with powers delegated to her by the Dispensation Policy adopted by the Parish Council at its meeting on 19/11/2012.

b) A current dispensation is in place to enable Cllr Green to discuss matters in relation to the Mid Wales Connection Project and item 7) of this agenda (agreed by full Council at their meeting on 17/6/2013).

3.18 MINUTES OF COUNCIL MEETING DATED 27th NOVEMBER 2017

The Minutes were submitted and circulated as read. **It was RESOLVED (unanimously) that the minutes of the Council meeting be approved and signed as a correct record of that meeting.**

4.18 PUBLIC PARTICIPATION SESSION

A member of the public raised the issue of the use confidential matters on the agenda where the public were excluded from the debate. Cllr Green was able to confirm that in his experience the Parish Council only used the power to hear matters confidentially in relation to employment issues relating to the Clerk, usually once a year. The item would be removed from the agenda as a standing item to avoid confusion.

5.18 PARISH MATTERS

a) REPORTS

Police

The Clerk read a short report submitted by PC Moth for the Council.

Unitary Councillor

No report received.

b) UPDATE FROM CLERK ON MATTERS RAISED AT NOVEMBER MEETING

Water Pressure Issues – Dovaston

Cllr Peto updated councillors on communication with Severn Trent on the issue of poor water pressure in the Dovaston area of the Parish. Although the response received from Severn Trent was detailed and helpful, it did not hold out any prospect of a more detailed assessment of the area, unless this was paid for independently in association with any prospective building development.

Leaf Clearance Arrangements

The Parish Clerk had formally accepted the quote from Greenfingers on the basis outlined at the November meeting. The work had been completed and had been monitored by Cllr Bruce who felt that the staff had worked extremely hard on the day. As previously discussed, a price for one-off seasonal leaf clearance would be added to the specification for grounds maintenance in the process of being re-tendered.

Re-tendering of Grounds Maintenance Contract

The Parish Clerk had not received any comments on the existing specification. A number of potential providers had contacted her expressing interest in providing a price for the work. Prices were due to be returned mid-February in time for the Parish Council meeting to consider.

Phasing out of SOX lamps

The Parish Clerk had obtained indicative prices for the replacement of SOX lamps with LED and a condition survey, and these would be considered in detail under agenda item 9.5).

Provision of Defibrillator in Knockin Heath 'Phone Box

The Parish Clerk had been informed by BT that their power supplier would reconnect the supply to the box. Once this was completed, BT would arrange for one of its engineers to remove the telephony and to issue a 'Certificate of Completion'. At this point the Parish Council would be able to go ahead with refurbishment of the box and installation of the final defibrillator.

Moles in Churchyard

Two moles had been caught by Glover and Associates.

c) TO REPORT ON ANY OTHER IDENTIFIED PARISH MATTERS

Cllr Quayle raised the issue of a new school fence and gates which had been erected in the first week of January with no reference to the Parish Council. She had received a number of concerns from local residents who considered it oppressive and not in keeping with the village street scene. Cllr Quayle queried whether planning consent was required for a fence of this height. The Parish Clerk confirmed that in broad terms a fence exceeding 2m in height required planning consent, or where it abutted a pavement or road, 1m.

It was RESOLVED (unanimously) that the Parish Clerk should contact the relevant department at Shropshire Council to establish the position on planning consent (copies of correspondence to Head Teacher, and Cllr Matt Lee).

d) HIGHWAYS MATTERS

- i. Cllr Pinder raised the issue of water seepage on to the road at Edgerley Hall, and a blockage in drain in Wood Lane.
Standing Orders were suspended to allow two members of the public to speak in support of Cllr Pinder's concerns. They reinforced the need for the stretch of road in the Edgerley area to be resurfaced. Temporary pothole fixes were not working. In addition, water run-off from the surrounding fields was routinely flooding the road as the drain in the road sat higher than the fields. Previous discussions with Highways had suggested that the height of the road needed to be raised. **AGREED that the Parish Clerk would seek clarification from Highways as to the plans in relation to resurfacing and improvement of this stretch of road.**

Standing Orders were resumed.

- ii) Cllr Lewis raised the issue of two flat reflective bollards outside Maesbrook Farm which had been knocked flat when Ringway undertook strimming work. Parish Clerk to report to Shropshire Council.

6.18 PLANNING

a) To receive details of planning applications/appeal decisions

- i. **17/04401/FUL** – Affordable dwelling with detached/garage/store and vehicular access. Land South East of Rosedale, Maesbrook, Oswestry, SYQN

CLlr Green reported that he had attended the North Planning Committee to speak in support of the application but had not been permitted to attend a follow-up meeting with officers because of his declared conflict of interest. The application is now expected to come back to the Parish Council for formal re-consultation in February.

- ii. **17/05689/ENF** – Planning enforcement at 1 Mayfields, Bankfields Lane, Kinnerley, SY10 8DF. Removal of hedging and creation of a parking area.

Decision cannot be viewed on line. Case marked 'Pending Consideration'. (Subsequently notified that case was closed by Planning on 12.12.17)

RESOLVED to SUPPORT (unanimous).

b) Current planning applications/appeals for decision - To consider submitting comments and/or objections on the following:

- i. **17/05248/FUL** – Conversion of barn to 1 no dwelling, installation of package treatment plan, Grange Farm, Edgerley.

RESOLVED to SUPPORT (all in favour).

- ii. **17/05309FUL** – Refurbishment and extension, including partial demolition, of existing cottage and detached double garage to replace existing outbuildings. West View, Knockin Heath, Oswestry, SY10 8EA.

RESOLVED to SUPPORT (all in favour).

- iii. **18/00016/TCA** – Pollard willow tree and prune back to trunk one Hazel tree within Kinnerley Conservation Area. Consideration of TPO.

RESOLVED to SUPPORT application (all in favour) with no recommendation for TPO.

- iv. **17/06008/OHL** – Installation of underground supply to be taken from existing overhead service line. Hildridge House, Knockin Heath, SY10 8DT.

RESOLVED to make NO OBJECTION (all in favour)

c) To consider any planning applications received after the agenda circulated

None received.

d) Shropshire Council Consultation on Preferred Options – Local Plan

CLlr Green and CLlr Barclay had attended two meetings at Shropshire Council in addition to the Parish Council submitting its formal response. CLlr Green highlighted the most significant points arising from the consultation which underscored the need for the Parish to update and refresh its own Neighbourhood Plan. Funds to support this work had therefore been included in the proposed 2018/19 budget for consideration at agenda item 9.5).

7.18 NATIONAL GRID –Mid Wales Connection

Cllr Green reported that the threat of the pylon line had not gone away. A decision on the windfarm was still awaited.

8.18 GENERAL DATA PROTECTION REGULATIONS

A short report had been circulated with the meeting papers. This explained that the Parish Council would need to make financial provision within the budget for the appointment of an independent Data Protection Officer. SALC were currently preparing a toolkit for use by small parishes and attempting to negotiate a similar arrangement to that put in place in respect of external audit for a DPO Service. It was **NOTED** that provision had been made within the 2018/19 budget, and that further additions/amendments to existing policy would be expected in due course.

9.18 FINANCE AND ACCOUNTS FOR PAYMENT

i) Receipts

None

ii) Payments Made before Meeting

None

iii) Payments for Approval

Highline Electrical - £279.76

Clerk's salary for December - £632.32

Clerk's Expenses for December - £27.80

Clerk's Salary January - £632.32

Greenfingers - £270.00

Kinnerley Parish Hall - £20.00

Scottish Power - £106.97

SALC training course for Clerk - £25.00

iv) Invoices received after the Agenda has been sent out

None

RESOLVED that the above payments are **APPROVED** for payment and the bank signatories **INSTRUCTED** to sign the cheques

iv) Proposed Budget for 2018/2019 Financial Year

The proposed budget had been pre-circulated to councillors and was formally presented by the Chairman of the meeting for consideration. Cllr Green also outlined proposed changes to the ring-fenced reserves as laid out in the accompanying notes to the budget. It was felt that the amount of reserves accumulated for the Churchyard Wall should **NOT be reduced** and that they should be applied to a more general heading of 'Churchyard'.

Councillors discussed the budget and the level of precept that should be set and **RESOLVED (one abstention) to approve the budget as circulated and to levy a precept of £23,000. The ring fenced reserves also to be APPROVED (unanimously) as set out in the accompanying notes to the budget (with the one amendment as outlined above).**

v) Appointment of External Auditor for 2018/19

It was **NOTED** that PKF Littlejohn LLP had been appointed as the External Auditor for the Parish Council under the Smaller Authorities Appointments Ltd scheme.

10.18 DRAFT PROTOCOL ON COUNCILLOR/CLERK RELATIONS

The draft protocol recommended by SALC had been circulated with the papers and following a brief discussion it was **RESOLVED (unanimously) to adopt the protocol as part of the Code of Conduct for officers and members of the Parish Council. It was further RESOLVED to review the protocol in May 2019.**

11.18 CORRESPONDENCE

The following correspondence was received and NOTED.

| | |
|---|--|
| SALC | November Bulletin CCG News December Bulletin Information on 'Dignity Day 2018' New training programme January Bulletin |
| NALC | November Newsletter Grants and Funding Bulletin Local Government Financial Settlement Prudential Framework January Bulletin and letter from Chairman |
| Shropshire Council | Outdoor Partnerships November Service Newsletter Information on Meal Share Initiative Connecting Shropshire January Newsletter and further update |
| Local Council Public Advisory Service | Advertising materials |
| Select Electrical | Introduction/canvassing e-mail |
| Llangollen International Music Eisteddfod | Request for funding support |
| Oswestry Town Council | Invitation to attend Oswestry 2050 on 25 th January 2018 |
| NHS Shropshire | Press Release on Midwifery Services Message from Simon Wright, Chief Executive |
| Ben Eardley of Energy Analysis | Community energy funding |

12.18 DATE AND TIME OF NEXT MEETING

Monday 26th February, 7pm, Maesbrook Village Hall

The Meeting closed at 8.45pm

Signed by Chair

Date