

KINNERLEY PARISH COUNCIL
Meeting of the Council
Held at Kinnerley Parish Hall
At 7.00pm on Monday 25th January 2016

PRESENT

Cllr Charles Green (Chair), Cllr Betton Cambridge (Vice-chair), Cllr Nick Barclay, Cllr Rick Bright, Cllr Sheila Bruce, Cllr Bill Jones, Cllr Maurice Jones, Cllr John Pinder, Cllr Sharon Quayle and Cllr David Slaughter

IN ATTENDANCE: Cllr Arthur Walpole (Shropshire Councillor)

CLERK: Mrs Kate Sanderson

One member of the public was present

1.16 APOLOGIES FOR ABSENCE

None

2.16 DECLARATIONS OF INTEREST AND DISPENSATIONS

- i. Cllr S Quayle declared a personal interest in the Cross Keys agenda item as a member of the Cross Keys Action Committee.
- ii. Cllr R Bright declared a disclosable pecuniary interest in planning application - 15/05034/FUL - Erection of office development for existing local business - Land North of Sandeman Dovaston and a personal interest in planning application - 15/05599/FUL - Erection of a machinery and equipment storage building and associated parking area - Land Adjacent to Oakhurst House Kinnerley Shropshire SY10 8EL as this has been submitted by the planning agent who is currently also acting for him.
- iii. Cllr N Barclay declared a personal interest in planning application 15/05034/FUL - Erection of office development for existing local business - Land North of Sandeman Dovaston
- iv. Cllr C Green – National Grid Mid Wales Connection project (Dispensation granted 17th June 2013 Minute Ref 104/13)
- v. Cllr C Green declared a personal interest in planning application 16/00126/FUL - Erection of hobby workshop - Aspen Knockin Heath Oswestry Shropshire SY10 8EA as he knows the applicant in a professional capacity and Cllr Green advised that he would abstain from the vote.

3.16 MINUTES OF COUNCIL

The minutes were submitted and circulated as read.

RESOLVED that the minutes of the Council meetings held on 23rd November 2015 be approved and signed as a correct record

4.16 PUBLIC PARTICIPATION SESSION

None

5.16 REPORTS

- i. Police – none.
- ii. Shropshire Council – Cllr A Walpole gave a report which included information about the recent resignation of the Shropshire Council leader and the election which is due to take place to appoint a replacement. An update was given on Shropshire Council's financial position, including recent meetings with local MPs following the Government's Spending review and Autumn Statement, which is unfair to rural counties. The Big Conversation is taking place and local residents are invited to let Shropshire Council know their views. There is expected to be a Council Tax increase next financial year of 3.99% which is the maximum allowed without a referendum. Fibre broadband has now been enabled at the cabinet in Knockin Heath.

6.16 PLANNING DECISIONS

- i. 14/03035/OUT - Outline application for the erection of eight dwellings to include means of access - Proposed Development Land West of Mayfields Kinnerley Shropshire – Refused
- ii. 15/04601/FUL - Erection of a single storey extension and enclosed courtyard. - The Old Vicarage, Vicarage Lane Kinnerley Shropshire SY10 8DE – Permission granted
- iii. 15/01942/FUL - Conversion of outbuilding to holiday accommodation, including balcony at first floor - The Poplars Argoed Kinnerley Oswestry Shropshire SY10 8DJ – Permission granted

NOTED

7.16 PLANNING APPLICATIONS

The following planning applications were considered.

Cllr R Bright had declared an interest in the following application and left the room taking no part in the discussion or vote.

- i. **15/05034/FUL - Erection of office development for existing local business - Land North of Sandeman Dovaston**

The meeting was advised that consideration of this application is to be deferred to a future meeting as amended plans are to be submitted.

RESOLVED to note that the planning officer had agreed an extension to the determination target for this application until the 30th April, following advice that revised plans are to be submitted. It was agreed that the planning officer is to be asked to note that the Parish Council had agreed to defer consideration of this application to await revised plans, following an email requesting this from David Parker (the applicant's agent), and that the Parish Council will want to make

comment on this application and therefore formally requests confirmation that a full re-consultation, giving both the Parish Council and members of the community the usual period of time to comment, after the publication of the amendments, will be allowed.

Cllr R Bright returned to the meeting.

RESOLVED: That the following comments be submitted to the Shropshire Council Planning Authority:

- ii. **15/05599/FUL - Erection of a machinery and equipment storage building and associated parking area - Land Adjacent to Oakhurst House Kinnerley Shropshire SY10 8EL**

During this agenda item Standing Orders were suspended and resumed to allow Councillors to ask the applicant a question.

Comment: The Parish Council supports this application with the proviso that the proposed building is moved back approximately three metres from the road to reduce the visual encroachment. The Parish Council would object to any hedge being removed apart from the sections needed to allow for the access visibility splays.

- iii. **15/05453/VAR - Variation of Conditions 2, 7 and 8 of planning permission 12/02627/FUL Erection of an affordable dwelling and detached garage/office - Land Adjacent Burnt House Kinnerley Oswestry Shropshire SY10 8EL**

Comments: The Parish Council has no objection to this application

- vi. **16/00126/FUL | Erection of hobby workshop | Aspen Knockin Heath Oswestry Shropshire SY10 8EA**

Comment: The Parish Council has no objection to this application.

Cllr C Green asked that it be minuted that he had abstained from the vote for this planning application.

8.16 FINANCE AND ACCOUNTS FOR PAYMENT

- a) **Receipts** – none
- b) **Payments made before meeting** – none
- c) **Payments for Approval**
 - i. Scottish Power – Street light electric - £106.97 – Chq no 10677
 - ii. S Lawrence & Son Ltd – Printing/stationery - £25.74 – Chq no 10678
 - iii. Society of Local Council Clerks – membership fee - £65.00 – Chq no 10679
 - iv. Kinnerley Parish Hall – Room Hire - £10.00 - Chq no 10680
 - v. Clerk’s Salary for January 2016 - £605.74 – Chq no 10681
 - vi. SALC – Course fee - £20.00 – Chq no 10682

RESOLVED: That the above payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the Cheques.

9.16 BUDGET AND PRECEPT FOR 2016/17

A draft budget, which had been sent out with the agenda, was considered and following a discussion it was:

RESOLVED to approve the budget as circulated with the agenda and levy a precept of £22,500.

It was agreed to bring the Cross Keys report forward.

10.16 CROSS KEYS ACTION COMMITTEE REPORT

Cllr S Quayle gave a verbal report in which she gave an update on recent discussions about a lease with the new owner and fundraising.

NOTED

11.16 COMMUNITY INFRASTRUCTURE LEVY

An update on current amounts due and collected had been requested from Shropshire Council, but apart from a figure for the Neighbourhood Fund, this information was not available in time for the meeting. The Parish Council was asked to consider use of CIL money for funding of the Cross Keys. Following a discussion it was:

RESOLVED to defer this until May's meeting when additional information would be available.

12.16 SHROP.NET/ALTERNATIVE WEBSITE PROVISION

The Parish Council was advised that it is proposed that that Shropshire Council's Shrop.net website provision will cease and alternative website provision was considered. Following a discussion on the options available, including the costs from various providers it was:

RESOLVED to appoint Web Orchard, Shropshire to provide a replacement website based on their Community Hub proposal.

13.16 TRANSPARENCY FUND FOR SMALLER AUTHORITIES

The Parish Council consider the draft application form and it was:

RESOLVED to approve draft application to be submitted to NALC via SALC.

14.16 BANKING ARRANGEMENTS

Further to the resolution at November's meeting to open an account with Unity Trust it was:

RESOLVED to open a current and savings account with Unity Trust Bank plc and a cheque for £500 payable to Kinnerley Parish Council was AUTHORISED. (Chq no

10683). Unity Trust's Terms and Conditions for operating an account, which had been circulated with the agenda papers, were approved. It was agreed that the Parish Clerk would be the nominated key contact and would be authorised to use the Telephone and Internet Banking Service with "View & Submit" access level only. It was agreed that four Councillors would act as signatories on the account and it was agreed that this would be Cllr C Green, Cllr B Cambridge, Cllr N Barclay and Cllr D Slaughter. Councillors approved as signatories to be registered for Telephone Banking/Internet Banking Service with "View and Authorise" access only. In accordance with Financial Regulations, any two of the four appointed Councillors must approve all payments.

15.16 WORKPLACE PENSIONS AUTOMATIC ENROLMENT

The Parish Council considered the next steps to comply with legal requirements, to include choosing a pension scheme. It was noted that the Parish Council would not legally be required to automatically enrol the Parish Clerk, but had to provide access to a pension scheme as the Clerk has the option to opt in.

RESOLVED to use the Government set up scheme – National Employment Savings Trust (NEST) to provide a pension scheme to allow the current Clerk and future employees' access to a pension scheme in accordance with the Pensions Act 2008.

16.16 REMOVAL OF THE CROSS KEYS KINNERLEY FROM THE LISTS OF ASSETS OF COMMUNITY VALUE

An update was not available at the meeting for this agenda item.

17.16 PROVISION OF COMMUNITY DEFIBRILLATOR

The Parish Council considered a request to provide a defibrillator in Kinnerley Parish.

RESOLVED to support in principle and the Clerk was asked to explore the options available to be considered at a future meeting.

18.16 OTHER REPORTS

i. **National Grid - Mid Wales Connection** - Cllr C Green gave a verbal report.

19.16 HIGHWAYS

a) **Road Surface Condition through Edgerley** – the Parish Council was advised that a complaint about the road surface condition at Edgerley had been made to the Parish Council. The Clerk had passed on the complaint to Shropshire Council. The road had been inspected, but Shropshire Council had advised that only "make safe" repairs would need to be undertaken.

NOTED

b) **Melverley/Pentre overlay** – a verbal update on request to Shropshire Council was given by the Clerk - **NOTED**

- c) **Details of temporary environmental weight limit between Crew Green and Molverley**
– the Clerk updated the Parish Council on the reasons for the temporary environmental weight limit and the actions taken by the Parish Council, following complaints from local residents. Confirmation was provided that the weight limit does not restrict any agricultural vehicles, including vehicles over 7.5tonne.

NOTED

20.16 CORRESPONDENCE

The following correspondence was received and NOTED

- i. SALC-Big Conversation press release
- ii. Police Crime Commissioner-Newsletters
- iii. NHS Future Fit-Information about pop up events
- iv. Shropshire Defend our NHS-Request to act now to save ShropDoc
- v. Rural Services Network-Rural Opportunities Bulletin
- vi. SALC-Information Bulletins
- vii. SALC-Buckingham Palace Garden Party Guidance and nomination form 2016 – applicable to current Chairman (deadline 2nd February 2016)
- viii. Shropshire Council-Helicopter Noise Liaison Group – Draft notes
- ix. Shropshire Council-Connecting Shropshire update
- x. Shropshire Council-Alterations to the electoral register
- xi. Shropshire Council-Advice of SAMDev plan adoption
- xii. Shropshire Rural Hub-Newsletter – Dec 2015-Jan 2016
- xiii. SALC-New Year 2017 Honours – request for nominations
- xiv. Shropshire Council-Empty Homes newsletter
- xv. Shropshire Council – Invite to meeting to discuss financial difficulties.

21.16 DATE AND TIME OF NEXT MEETING

22nd February 2016 – Maesbrook Village Hall at 7pm

The meeting closed at 9.07pm

Signed
Chair

Date