Minutes of the **Meeting of** **Kinnerley Parish Council** on **26th February 2024 at** **Maesbrook Village Hall.**

**Present:** Cllrs Nicholas Barclay, Mandy Chapman, Mark Cuthbert Brown, Charles Green, Desmond Hudson, Lorriane Jones, Alan Lewis, Sharon Quayle

**In Attendance:** 2 members of the public; Ian Cruise-Taylor, Parish Clerk

1. **Welcome by the Chairman.** The Chairman welcomed everyone to the meeting

**Presentation by Cllr Desmond Hudson – Affordable Housing**

Cllr Hudson gave a presentation with PowerPoint slides based on his work with The Wrekin Housing Group in which he described the role played by Shropshire Council, Housing Associations and developers in the provision of affordable homes, and the need for there to be sufficient demand for such housing to be built. The Parish Council has a role to play in helping to identify need and drawing this to the attention of Shropshire Council so that provision may be made in the Local Plan if the criteria are met. There is currently no provision in the Local Plan, however should need be identified an application can be made for a Rural Exception Site to be developed.

1. **Apologies for absence:** Cllrs Richard Greening, Maurice Jones, James Peto, Vince Hunt (Shropshire Council)
2. **Declarations of interest and dispensations –** Cllr Hudson declared an interest in item 8c) on the agenda. There were no other declarations of interest to note or requests for dispensation to consider.
3. **Minutes of Council –** Council unanimouslyapproved the minutes of the Parish Council meeting held on 22nd January 2024, for signature by the Chairman.
4. **Public participation session**

A member of the public spoke in favour of the planning application 24/00228/OUT

1. **Parish matters**

The Parish Council noted and gave thanks for the lives of two parish stalwarts who have died recently.

Councillors attended the funeral on Feb 2nd of Enid Harrison, former chair of Kinnerley Parish Council and a Kinnerley Parish Hall stalwart, and former Mayor of Oswestry Borough Council. She symbolised the close working together of the Parish Council and the Parish Hall committee.  She had a long and full life, dying aged 104, and her sons gave memorable tributes to her indomitable life.

This was followed by the sad news of the death of Mac McKenzie, who contributed so much over the years to Rights of Way around our area and was a stalwart of the Parish Paths Partnership which grew partly from the Kinnerley Parish Neighbourhood Plan.  He also will be sadly missed.

1. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council)- none available
2. **To receive a report from Clerk, to include action log – and agree any next steps. Council** noted the report and 3 councillors agreed to help install the VAS. It was also agreed that Shropshire Council would be asked to look again at the issue of the broken bollard and that the revised quotation for the Kinnerley Notice Board should be accepted
3. **To approve the revised MOU with Kinnerley Parish Hall –** Council unanimouslyaccepted the working group’s recommendation to approve the draft Memorandum of Understanding, noting that one strip of land belonging to the Parish Council had been excluded
4. **To approve revised Grounds Maintenance Contract –** Council unanimously approved the revised grounds maintenance contract with a rewording of items B 1& 2
5. **To receive a report back on any developments regarding flooding and agree any next steps:** Council noted that there had been no flood warnings and few alerts in the recent period, although some roads remained affected by flood water, and that the River Severn Partnership/Severn Valley Water Management Scheme consultation on flood mitigation should be published in the near future
6. **Police matters:**
7. **To receive a Police report -** none
8. **PCC Roadshows –** noted the date of 6th March
9. **To report any Highways or other parish matters**
10. Councillors noted that a number of ditches had been cleared, allowing roads to clear of flood water
11. **Correspondence including those requiring decision:**
    1. Save our Shropshire event – possible attendees - £90 per place – Cllr Desmond Hudson will attend
    2. To note: Project Gigabit update - noted
    3. To note: The Fields Pentre Footpath diversion - noted
    4. Report back from emergency planning seminar – Cllr Charles Green and the Parish Clerk had attended the final session in this series and advised that the Parish Council should consider preparing its own emergency plan, working with Parish and Village Halls
    5. To note: Martyn’s Law regarding smaller premises – to be referred to Village/parish halls - noted
    6. To note: response to Green GEN Vyrnwy Frankton Project - noted
12. **Planning – see appendix A**
13. **Planning decisions for information -**
14. **Planning applications/appeals for information and decision** - To consider and determine response(s)
15. **Financial Matters**
    1. To approve Payments – see appendix B to follow. Council unanimously approved the payments listed
    2. To approve Bank Reconciliation, see appendix B to follow. Council unanimously approved the Bank Reconciliation
    3. To consider grant request from Kinnerley Parish Hall. Council considered and approved a grant to the Parish Hall of £2,500 for the floor and £2,800 for the kickboards (the latter to be paid from CIL)
    4. To note CIL Neighbourhood Fund allocation for 2024: £17,891.92- noted
16. **Items for consideration at the March meeting –** not for discussion or debate at this meeting

* Defibrillator maintenance and possible replacement cabinet for Kinnerley defibrillator.

**Date and time of next meeting –** 25th March 2024 – **Kinnerley Parish Hall**

Chairman……………………………… date……………………………

Appendix A

* 1. **Planning Decisions for information:**

1. 23/05188/FUL: Proposed Dwelling East of Baldin Oak, Dovaston.

Proposal: Erection of 1no dwelling and associated works

**Decision: Grant Permission**

1. 23/05541/CPL Grange Farm, Edgerley, Kinnerley, Proposed Development Application for Lawful Development Certificate for erection of single storey side extension

**Decision: Lawful**

1. 23/05254/REM: 1 Stone Cottages, Chapel Lane, Knockin Heath, Shropshire

Proposal: Approval of reserved matters (appearance, scale, landscaping, layout) including access to site with parking facilities pursuant to 22/05569/OUT

**Decision: Refuse**

1. 23/04925/FUL: 11 Willow Grove, Kinnerley, SY10 8EZ. Proposal: Single storey rear extension. Conversion of part of garage to studio. New porch access to front.

**Decision: Withdrawn**

* 1. **Planning applications/appeals for information and decision:**

1. 24/00228/OUT: Caradoc Bungalow, Kinnerley, SY10 8DH. Development Proposed - Outline planning application for the erection of 3no. dwellings (to include access) following removal of existing bungalow

Council determined to support the application, making representation that the proposals should remain as 3 properties of the size proposed, that permitted development rights should be withheld, and that proper consideration be given to the impact of access and egress from the site onto an already busy road near a school, reinforcing the need for a 20 mph speed limit in the vicinity

For Information:

1. 24/00364/CPL 11 Willow Grove, Kinnerley, SY10 8EZ. Application for a Lawful Development Certificate for Creation of single storey rear extension, conversion of garage to studio workspace and creation of porch linking garage to utility. Installation of rear door to garage

**Appendix B**

* 1. **Payments for approval: February 2024**

|  |  |  |
| --- | --- | --- |
| Aed Donate | Pads | £81.59 |
| Kinnerley Parish Hall | Room hire | £40.00 |
| HMRC | Tax | £163.80 |
| Clerk | Salary | £655.20 |
| Total |  | £940.59 |

* 1. **Bank Reconciliation**

|  |  |  |
| --- | --- | --- |
| Financial year ending 31st March 2024 | | |
|  |  |  |
| Date: | 19/02/2024 |  |
|  |  |  |
|  | **£** | **£** |
| **CASH BOOK** |  |  |
| Opening balance 1 April 2023 |  | 58,382.54 |
| Add: Receipts to 31/01/24 |  | 30,487.81 |
| Less: Payments 31/01/24 |  | -32,569.10 |
|  |  |  |
| Closing balance per accounts to date |  | **56,301.25** |
|  |  |  |
| Balance per Unity Trust bank statement as at 31/01/24 |  | 56,301.25 |
|  |  |  |
| Less: any unpresented cheques |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | 0.00 |
| Add: any un-banked cheques |  |  |
|  |  |  |
|  |  | 0.00 |
| Total reconciled balances |  | **56,301.25** |