Minutes of the **Meeting of** **Kinnerley Parish Council** on **22nd January 2024 at** **Kinnerley Parish Hall.**

**Present:** Cllrs Nicholas Barclay, Mandy Chapman, Mark Cuthbert-Brown, Charles Green (Chair), Richard Greening, Lorraine Jones, Maurice Jones, Alan Lewis, James Peto, Sharon Quayle.

In attendance: 5 members of the public; Vince Hunt, Shropshire Council; Ian Cruise-Taylor, Parish Clerk

1. **Welcome by the Chairman** – the Chairman welcomed everyone to the meeting
2. **Apologies for absence -** Desmond Hudson
3. **Declarations of interest and dispensations –** None to note or consider.
4. **Minutes of Council –** Council unanimously approved the minutes of the Parish Council meeting held on 27th November 2023, for signature by the Chairman.
5. **Public participation session**

Members of the public spoke in respect of a planning application.

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council) reported:
* Shropshire Council was on target to achieve required savings, however, may have to consider charging for removal of green waste
* Shropshire Council was continuing its programme of converting streetlights to LED to reduce costs
1. **To receive a report from Clerk, to include action log – and agree any next steps. To include:**
* Update on Dog bins – the Kinnerley bin should now be emptied regularly and the proposed Maesbrook bin is awaiting a review of locations by Shropshire Council
* Update on MOU – final version now being considered by the Parish Hall committee; this will allow completion of the grounds maintenance contract and consideration of the proposal to employ a caretaker
* Report received
1. **To receive a report back on any developments regarding flooding and agree any next steps.**

Council noted:

* There had been 5 named storms and 6 floods impacting Maesbrook, Melverley and a risk of flood at Pentre
* There had been one slow response from the emergency services, caused by difficulty in identifying the location of the call out
* Helen Morgan MP, continues to press for better support to affected communities
* Various grants are available for affected areas and flooded/unliveable homes
* The Environment agency is to work with the Severn Valley Water Management Scheme and Welsh authorities to improve co-ordination
* Council also agreed that roadside posts with depth markers should be considered with Shropshire Council
1. **Police matters:**

**To receive a Police report**

* None available – to discuss with local police Inspector
1. **To report any Highways or other parish matters**
* Council agreed to replace the gate and post onto Halston Field – estimated cost £1000
* Council agreed to grant permission for the KPH Beer Festival to be held on 25th May 2024 to use the recreation area behind the Parish Hall, including setting up and taking down
* Council agreed in principle to support the proposal for a defibrillator in Pentre/Edgerley – likely cost £1500 plus VAT, location to be confirmed, and local fundraising to be encouraged
* Council expressed concern at the continued issue of speeding traffic in Knockin Heath, which it is hoped will be impacted by the installation of the Vehicle Activated Signs
1. **Planning – see appendix A**
2. **Planning decisions for information -**
3. **Planning applications/appeals for information and decision** - To consider and determine response(s)
4. **Financial Matters**
	1. Council confirmed JDH as internal auditor for the 2023-24 financial year-end procedures.
	2. Council approved Payments – see appendix B, with the addition of £385.17 to Scottish Power.
	3. Council noted and approved the Bank Reconciliation, see appendix B
	4. Council received and approved the 2023-24 quarter three statement
	5. Council discussed and agreed the budget for 2024-25 and the proposed precept of £25193
5. **Items for consideration at the February meeting –** not for discussion or debate at this meeting.
* Affordable Housing presentation
* Grounds maintenance contract
* MOU with Kinnerley Parish Hall

**Date and time of next meeting –** 26th February 2024 – **Maesbrook Village Hall**

Chairman………………………………. Date…………………….

Appendix A

* 1. **Planning Decisions for information:**
1. 23/04506/CPL Grange Farm, Edgerley, Kinnerley, Oswestry, Shropshire, SY10 8EP

Proposal: Application for Lawful Development Certificate for erection of single storey side extension

Decision 23 November 2023: Not Lawful

1. 23/04685/TCA Church House, Kinnerley, Oswestry, Shropshire, SY10 8DF

Proposal: To fell 1no. Ash, 1no. Conifer, 1no. Damson and 1no. Cherry within Kinnerley Conservation Area

Decision 30 November 2023: Consent By Right

1. 23/03979/REM: Proposed Dwelling South of Four Ashes Farm, Maesbrook, Shropshire

Proposal: Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to 20/02256/OUT for the erection of a single dwelling with associated garaging

Decision 11 December 2023: Withdrawn

* 1. **Planning applications/appeals for information and decision:**
1. Response submitted subsequent to November meeting (approved by Council):

23/05188/FUL: Proposed Dwelling East of Baldin Oak Dovaston Kinnerley Shropshire Erection of 1no dwelling and associated works:

The application highlights the fact that the adopted Kinnerley Parish Neighbourhood Plan states that *“generally the size of housing should be for smaller 2/3-bedroom houses”*. We note that the red-line boundaries on the location plans for the outline and full applications show different areas, but that the site plan does not show any boundary for the proposed new “market” property. However, in view of the new property’s likely restricted plot size, and the expressed local preference for houses not exceeding 3 bedrooms, we ask that a condition be imposed that removes permitted development rights for extensions which would add further bedrooms, in order to maintain the size of the proposed new house as no more than 3 bedrooms. We would also ask that the conditions imposed at the outline stage be reimposed for this full (rather than reserved matters) “shovel ready” application.

1. For information:

23/05541/CPL: Grange Farm, Edgerley, Kinnerley, Proposed: Application for Lawful Development Certificate for erection of single storey side extension.

1. For decision:

23/05254/REM: 1 Stone Cottages, Chapel Lane, Knockin Heath. Proposal: Approval of reserved matters (appearance, scale, landscaping, layout) including access to site with parking facilities pursuant to 22/05569/OUT – Council determined to Object to the application, on grounds of overlooking and loss of privacy, its design and appearance, and the overbearing nature of the proposal, but that in the event permission is granted, to ask that a condition be imposed that removes permitted development rights for extensions which would add further bedrooms, in order to maintain the size of the proposed new house as no more than 3 bedrooms.

**Appendix B**

* 1. **Payments for report: December 2023**

|  |  |  |
| --- | --- | --- |
| Woodpecker Tree Surgeons | Tree work | £900.00 |
| HMRC | Tax | £163.80 |
| Clerk | Salary | £655.20 |
| Kinnerley Parish Hall | Room hire | £120.00 |
| Unity Trust Bank | Service charge | £18.00 |
| Total |  | £1,857.00 |

* 1. **Payments for approval: January 2024**

|  |  |  |
| --- | --- | --- |
| Pritchard | Leaves, Halston hedge | £1,260.00 |
| HMRC | Tax | £163.80 |
| Clerk | Salary | £655.20 |
| Total |  | £2,079.00 |

* 1. **Bank Reconciliation**

|  |  |  |
| --- | --- | --- |
| Date:  | 16/01/2024 |  |
|  |  |  |
|  | **£** | **£** |
| **CASH BOOK** |  |  |
| Opening balance 1 April 2023 |  | 58,382.54 |
| Add: Receipts to date |  | 30,487.81 |
| Less: Payments to date |  | -29,966.76 |
|  |  |  |
| Closing balance per accounts to date |  | **58,903.59** |
|  |  |  |
| Balance per Unity Trust bank statement as at 16/01/24 |  | 58,903.59 |
|  |  |  |
| Less: any unpresented cheques |  |  |
|  |  |  |
|  |   |  |
|  |  | 0.00 |
| Add: any un-banked cheques |  |  |
|  |   |  |
|  |  | 0.00 |
| Total reconciled balances |  | **58,903.59** |