

Kinnerley Parish Council

Minutes of the **Meeting of Kinnerley Parish Council** on **28th November 2022**, at **Kinnerley Parish Hall**.

Present: Cllrs Nick Barclay (Chairman), Amanda Chapman, Charles Green, Stephen Hilton, Lorraine Jones, Maurice Jones, Alan Lewis, James Peto, Sharon Quayle

In attendance: 2 members of the public, Ian Cruise-Taylor (Parish Clerk)

1. **Apologies for absence** – Cllrs Lorna Baker, Richard Greening, Vince Hunt (Shropshire Council)
2. **Declarations of interest and dispensations** – there were no declarations of interest or requests for dispensation
3. **Minutes of Council** – Council unanimously approved the minutes of the Parish Council meeting held on 24th October 2022 for the Chairman to sign.
4. **Public participation session**

A member of the public asked Council to note that the water levels at Clywedog and Vyrnwy reservoirs were increasing, and that the area had narrowly avoided flooding of properties, and urged the Council to continue its efforts to influence the Environment Agency in respect of its management of these reservoirs to reduce the risk of flooding

A member of the public spoke to the planning application 22/04815/FUL; updating the Council on changes.
5. **Parish matters**
 - a) **Report from Unitary Councillor** – Cllr Vince Hunt (Shropshire Council) - none
 - b) **Report from Clerk, to include action log** – To be taken as read – report noted
 - c) **Report back on any developments regarding flooding** – Council noted that the reservoirs referred to earlier were now at 2/3rds capacity and agreed to continue to press the relevant authorities to take account of the effects of flooding in its management of the reservoirs and rivers. Council also noted that discussions continue regarding ensuring groups in the community were able to make coherent representation to the authorities in respect of flooding and to benefit from the support of the National Flood Forum. Shropshire Council has confirmed that funds exist to allow the purchase of a flood rescue boat, which is proposed to be located in Pentre, however suitable storage arrangements need to be made, along with appropriate training for volunteers. The Council will need to ensure that appropriate equipment is made available and insurance is in place.
 - d) **Police report** - none
 - e) **Report back from CIL working Group** – Council agree to proceed to obtain quotes for adult exercise equipment, basketball hoop and 'gates' on the entrances to the village, and to discuss larger long term projects at the January Council meeting

- f) **To consider and determine any next steps in relation to mobile phone report –** Council noted that limited progress had been made, although the report has been seen as good practice and may lead to a countywide approach to this issue. EE had responded to the request for urgent improvements by indicating that 2 masts would be upgraded in 2023/24.
- g) **To report any Highways or other parish matters –** Cllr James Peto reported that the Helicopter Noise Liaison Group had met, noting that there were few complaints and that there had been an increase in public drone use. The group will meet again in March 2023.
Cllr Lorraine Jones reported that the Kinnerley Charities had agreed to purchase electric blankets for use by vulnerable parishioners

6. Planning – see appendix A

- a) **Planning decisions for information -** noted
- b) **Planning applications/appeals for decision –** responses – noted in appendix A
- c) **Shropshire Council draft tenancy Strategy –** Councillors invited to pass any comments to the Parish Clerk, and the item will be on the January meeting agenda, at which it is hoped a representative of Shropshire Council will be available.
- d) **Council to delegate authority to the Chairman, Vice-Chairman and relevant ward councillors –**to determine necessary responses to planning matters until the January Parish Council meeting – Council unanimously agreed

7. Financial Matters

- a) To note Receipts: £0 - noted
- b) To approve Payments – see appendix B – unanimously approved with the addition shown in Appendix B
- c) To note the Bank Reconciliation see appendix B - noted
- d) To consider and determine quotation for re-surfacing play area – revised quotation for complete replacement, including digging out existing woodchip: £5030 for materials; £3000 for digging out and installation (original quotation: £2515.00 plus VAT, for materials, £1120.00 plus VAT for installation) (further alternative quotations sought) – Council noted the revised quotation. Clerk to bring matter back for consideration when second quote obtained
- e) Council to note National pay award outcome for 2022-23, £1 per hour – noted by Council
- f) Council to consider and determine proposals for additional defibrillators for Edgerley and Pentre (from CIL funds) – Council agreed to fund a defibrillator for Edgerley, when a suitable location (with power) can be identified
- g) Council to consider and re-approve Financial Regulations and Risk Assessment – attached – unanimously approved
- h) Council to prepare grounds maintenance specification for re-tendering – Council agree that a small group of councillors would review the contract and recommend any changes to Council. Cllrs Richard Greening and Sharon Quayle agreed to carry out the review, with input from others.

- i) Council to consider and determine proposal to purchase bleed control kits to go with defibrillators – Council unanimously agreed to purchase kits for 3 public defibrillators (£85 + VAT each) and to discuss with the Royal Hill regarding public access to the defibrillator housed there and the possibility of adding a bleed kit.
- j) **Council to delegate authority to the Chairman, Vice-Chairman** to deal with any necessary financial matters until the January Parish Council meeting – Council unanimously agreed

8. Items for consideration at the November meeting – not for discussion or debate at this meeting

- Housing strategy
- CIL plans

9. Date and time of next meeting – 23rd January 2023, 7 p.m., Kinnerley Parish Hall

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present

10. Closed session to consider:
 - i. Council considered the outcome of Parish Clerk's Annual Review and agreed the next steps

DRAFT

a) Planning Decisions for information:

- i. 22/01414/VAR: Proposed Residential Development Opposite School, Kinnerley, Proposal: Variation of Condition 2 of application number 16/04719/FUL To substitute plots 2, 3 and 4 from those previously approved (resubmission)
Decision: Grant Permission
- ii. 22/03837/FUL: Bramble Down, Chapel Lane, Knockin Heath, SY10 8ED. Proposal: Internal and external alterations to existing dwelling to include conversion of loft space to provide first floor bedrooms and bathroom, together with dormer windows and rooflights, existing facade to be rendered with low level brick plinth and erection of oak frame porch to front
Decision: Grant Permission

b) Planning Applications and Appeals for consideration and decision:

- i. 22/03084/REF: Darwin House, Dovaston; Erection of one replacement dwelling and detached double garage; installation of sewage treatment plant (22/01976/FUL) – Council resolved by majority to revise previous objection and re-submit
- ii. 22/04839/FUL: 2 Lady Ida's, Kinnerley, SY10 8DN, Proposal: Erection of two storey side extension – Council resolved to make no comment
- iii. 22/04710/VAR: Rose Cottage Maesbrook SY10 8QT: Council resolved to make representation stating no objection, but indicating its support for a condition which prevented the accommodation being sold separately from the main property.
- iv. 22/04815/FUL: Corner House Edgerley SY10 8EP, Erection of private use agricultural storage and equestrian building and all associated works (revised scheme) – Council resolved to support, as it will enable the continuation of the tradition of a smallholding at Corner House.

Known payments for approval: November 2022

		£
HMRC	November Tax	223.40
Parish Clerk	November Pay and Backpay	893.56
Scottish Power	Streetlight Electricity	385.17
S Walker	Bench Repair	130.00
		1,632.13
M Jones	Bridge repairs	58.00
		1,690.13

Bank reconciliation

Kinnerley Parish Council - Bank Reconciliation

Financial year ending 31st March 2023

Prepared: IFCT

Date:

23/11/2022

£

CASH BOOK

Opening balance 1 April 2022

54,437.26

Add: Receipts to end Oct 22

37,095.25

Less: Payments to end Oct 22

-20,288.11

Closing balance per accounts as at 31/10/22

71,244.40

Balance per Unity Trust bank statement as at 31/10/22

71,694.40

Less: any un-presented cheques

Cheque number

Donations yet to be paid out

Knockin Heath Methodist Church

100.00

Dovaston URC

50.00

Peels Plantation Trust

250.00

CAB Shropshire

50.00

450.00

Add: any un-banked cheques

0.00

Total reconciled balances

71,244.40