

Kinnerley Parish Council

Minutes of the **Meeting of Kinnerley Parish Council** on **27th June 2022** at 7.00 pm in **Kinnerley Parish Hall**.

Present: Cllrs Nick Barclay, Charles Green, Richard Greening, Steve Hilton, Lorraine Jones, Alan Lewis, James Peto, Sharon Quayle

In attendance: Cllr Vince Hunt (Shropshire Council), one member of the public, two police officers and the Parish Clerk, Ian Cruise-Taylor

1. **Apologies for absence** noted from Cllrs Lorna Baker, Mandy Chapman and Maurice Jones
2. **Declarations of interest and dispensations** – there were no declarations of interest and or requests for dispensation to be considered
3. **Minutes of Council** – Council unanimously approved the minutes of the Parish Council meeting held on 23rd May 2022.

4. **Public participation session**

Mr Desmond Hudson (Peel's Plantation) addressed the Council on the activities involved in maintaining the plantation and drew attention to the need to remove three mature trees and invited the Council to consider providing a grant to assist funding the £2500 estimated cost. The Chairman thanked Mr Hudson for the work undertaken to maintain the plantation.

The two police officers reported to the Council concerning a recent serious road traffic collision (not speed related) and other matters recent incidents.

5. **Parish matters**

a) **Reports** – Cllr Vince Hunt (Shropshire Council)

- 313 Ukrainian refugees housed in the County and 702 to come
- New wheelie bins being distributed
- 32000 potholes filled, more being done each week
- Queen's Commonwealth Games Baton Relay will be in Shropshire on 18th July
- 1282 responses to consultation on Acton Farm – outcome to be considered
- Holiday Activity Programme planned for children and young people during summer school holidays

b) **Report from Clerk** – the Clerk reported that much of the month had been spent on preparing the Annual Audit papers, in addition to routine administration matters

c) **Update on mobile network report** – Cllr Steve Hilton reported that a meeting was to take place with operators and Shropshire Council following the report from the Council. Cllr Hilton added that the public phone box may be retained and the plans by BT to turn-off the current copper wire services had been deferred

- d) **Report back on any developments regarding flooding** – Cllr Charles Green reported that discussions were ongoing to involve Maesbrook in the Melverley Flood Forum; contact was being maintained with the Environment Agency; the Severn Valley Water Management Scheme would announce ideas for flood mitigation during the Summer; a meeting of the Melverley Internal Drainage Board had considered the annual accounts, noting that £69,000 had been spent on weed cutting and ditch clearing. It was also reported that Shropshire Council were proceeding with the purchase of flood assistance boats for Pentre and Melverley. It was agreed that the public flood grant scheme for householders should be publicised in the Telescope.
- e) **Relationships with local organisations, e.g. schools** – Cllr Hilton raised the importance of relationships with key organisations in the Parish, and it was agreed that a letter be sent to the school in particular to consider how best to take this forward
- f) **Proposal to turn the tennis court on the Halston’s Fields into a proper multi use games area** - Council agreed not to take this forward at this time, other than to refer the suggestion to the Kinnerley Parish Hall committee
- g) **To Report any Highways matters**
 - a. Safety on Kinnerley Parish roads – it was agreed to write again to three specific households regarding hedges encroaching on the highway
 - b. It was also agreed to look at data from VAS to inform debate about speed limits before approaching Shropshire Council with specific proposals
 - c. It was also agreed to register a ‘community concern’ regarding speeding traffic in Maesbrook and Pentre

6. Planning

- a) **Planning decisions for information**
- b) **Planning applications/appeals for decision** - To consider and determine response. **See appendix A**

7. Strategic Outline Business Case (SOBC) regarding the feasibility and benefits of reopening the railway line between Oswestry and Gobowen. It was agreed that Cllr Richard Greening would prepare a response

8. Shropshire Housing Allocation Strategy – circulated – to determine a response It was agreed that no response was required

9. Financial Matters

- a) To consider a policy for hiring out the playing field – draft attached – Council considered the draft and instructed the clerk to establish practice with other councils and report back
- b) To note Receipts - none to note
- c) Council unanimously approved the Payments listed at appendix B and two additional payments
- d) Council unanimously approved the Bank Reconciliation at appendix B
- e) Annual Governance and Accountability Return
 - i. Council unanimously reviewed and approved the annual bank reconciliation

- ii. Council received the Annual Internal Audit Report
- iii. Council unanimously approved The Annual Governance Statement for signature
- iv. Council unanimously approved The Accounting Statement for signature
- v. Council unanimously approved the commencement date for the exercise of public rights.

10. Items for consideration at the July meeting – not for discussion or debate at this meeting

11. Date and time of next meeting – 25th July 2022, 7 p.m., Kinnerley Parish Hall

a) Planning Decisions for information:

None to date

b) Planning Applications for consideration and decision:

- i. 22/02119/FUL: The Cottage, Kinnerley, SY10 8DF. Proposal: Works to move the main entrance location, providing an entrance porch and internal works
Council unanimously agreed to make no comment on this application

Appendix B

Known payments for June for approval:

Organisation	Item	£
Came and Co	Insurance renewal	682.90
JDH Business Serv	Internal Audit	270.00
HMRC	Tax	140.20
Clerk	Salary	560.76
Pritchard	May charges	693.00
Unity Trust	Charges	18.00
KPH	Donation 22-23	1,200.00
Halston Field	Donation 22-23	275.00
Maesbrook VH	Donation 22-23	700.00
Kinnerley PCC	Donation 22-23	100.00
Maesbrook PCC	Donation 22-23	100.00
Knockin Heath Meth Church	Donation 22-23	100.00
Maesbrook Meth Church	Donation 22-23	100.00
Dovaston URC	Donation 22-23	50.00
Peel's Plantation	Donation 22-23	250.00
CAB	Donation 22-23	50.00
Crucial Crew	Donation 22-23	100.00
Cllr Richard Greening	Materials for play area	75.08
Total		5464.94

Bank reconciliation

		£
CASH BOOK		
Opening balance 1 April 2022		54,387.26
Add: Receipts to end May 2022		34,723.78
Less: Payments to May 2022		4,828.90
Closing balance per accounts as at 31/05/22		<u>84,282.14</u>
Balance per Unity Trust bank statement as at 31/05/22		84,282.14
Less: any un-presented cheques or payments	Cheque number	
	_____	0.00
Add: any un-banked cheques or other income	0.00	
	_____	0.00
Total reconciled balances		<u>84,282.14</u>

Unity Trust Bank balance at 15/06/22

£83,599.24