Dear Councillor,

You are hereby summoned to attend the **Meeting of** **Kinnerley Parish Council** to take place on **25 September 2023 at** **Kinnerley Parish** **Hall**, to deal with the matters set out in the agenda below.

It may be necessary to restrict the number of members of the public at the meeting at any one time. It would help if any member of the public wishing to attend and speak at the meeting would contact the Parish Clerk on [Kinnerleyparishcouncil@gmail.com](about:blank) or 07866 494411.

Ian Cruise-Taylor, Parish Clerk

**Agenda**

**Presentation by Mark Barrow -** Executive Director of Place, Shropshire Council – regarding flooding and flood resilience

1. **Apologies for absence:** Cllrs Mandy Chapman, Sharon Quayle
2. **Declarations of interest and dispensations -** To note declarations of interest and consider/grant any requests for dispensation.
3. **Minutes of Council –** To approve the minutes of the Parish Council meeting held on 24th July 2023, for signature by the Chairman.
4. **Public participation session**

With respect to items on the agenda or of relevance to the Parish

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council)
3. **To receive a report from Clerk, to include action log – and agree any next steps.**
4. **To receive a report back on any developments regarding flooding and agree any next steps.**
5. **Verbal report about the draft Memorandum of Understanding with KPH**
6. **To receive a Police report**
7. **To report any Highways or other parish matters**

**a) Non-statutory consultation on a proposed new substation and overhead line**

**b)** Oswestry First Responder team, part of West Midlands Ambulance Service, offer to oversee the defibrillators

c) Tree safety report - attached

d) Notice Boards:

1. Edgerley – council to determine next steps
2. Kinnerley – quote(s) received – to follow
3. **Planning – see appendix A**
4. **Planning decisions for information**
5. **Comments on planning applications under delegated powers:**
6. **Planning applications/appeals for decision** - To consider and determine response(s)
7. **Financial Matters**
   1. To note Receipts
   2. To approve Payments – see appendix B.
   3. To approve Bank Reconciliation, see appendix B.
   4. To note PKF Littlejohn – audit report - attached
8. **Items for consideration at the October meeting –** not for discussion or debate at this meeting
9. **Date and time of next meeting –** 23rd October 2023, 7 p.m., Maesbrook Village Hall

I.F. Cruise-Taylor

Parish Clerk

Kinnerley Parish Council

**Appendix A**

* 1. **Planning Decisions for information:**

1. 23/02248/FUL: Post Office and Stores, Kinnerley, SY10 8DF

Proposal: Conversion of barns to three dwellings, alterations to a previous access, and ancillary works

Decision: Grant Permission

1. 23/03118/FUL: Beech Haven, Maesbrook, Oswestry, Shropshire, SY10 8QW

Proposal: [Removal of a single storey part of the rear of the property to replace with a double height extension to include an additional bedroom, bathroom upstairs, extension to the kitchen /dining area and utility.](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=RY07INTDIMO00&activeTab=summary)

Decision: Grant Permission

1. 23/03260/DIS: Storage Depot, Kinnerley, Oswestry, Shropshire, SY10 8DH

Proposal: [Discharge of conditions 10 (arboricultural impact assessment, arboricultural method statement, and tree protection plan), 11 (drainage) and 12 (footpath details) relating to planning permission 14/01703/OUT](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=RYBBX9TDITQ00&activeTab=summary)

Decision: Grant Permission

1. 23/03311/DIS: Proposed Barn Conversion North-West of Ivy Cottage, Maesbrook, Shropshire

Proposal: [Discharge of Condition 6 (Nesting birds condition) relating to Planning Permission 20/04998/PMBPA Application for Prior Approval under Town and Country Planning (General Permitted Development) (England) Order 2015 for the conversion of outbuilding to form one residential dwelling](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=RYGLQLTD01M00&activeTab=summary)

Decision: Grant Permission

1. 23/03102/REF: The Cottage, Edgerley, Oswestry, Shropshire, SY10 8ER

Appeal against refusal of permission for 22/01902/FUL: [Change of Use of land from equestrian (Sui Generis) to residential (C3) and the siting of an annexe building ancillary to the main residential dwelling to include decked area](https://pa.shropshire.gov.uk/online-applications/appealDetails.do?keyVal=RNWL72TD01O00&activeTab=summary)

Decision: Appeal allowed (20 July 2023)

* 1. **Comments on planning applications under delegated powers:**
     1. 23/03118/FUL: Beech Haven, Maesbrook, Oswestry, Shropshire, SY10 8QW

[Removal of a single storey part of the rear of the property to replace with a double height extension to include an additional bedroom, bathroom upstairs, extension to the kitchen /dining area and utility.](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=RY07INTDIMO00&activeTab=summary)

Comment submitted Fri 08 Sep 2023: No Comment

* + 1. 23/03260/DIS: Storage Depot, Kinnerley, Oswestry, Shropshire, SY10 8DH

[Discharge of conditions 10 (arboricultural impact assessment, arboricultural method statement, and tree protection plan), 11 (drainage) and 12 (footpath details) relating to planning permission 14/01703/OUT](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=RYBBX9TDITQ00&activeTab=summary)

No comment submitted.

* + 1. 23/03311/DIS: Proposed Barn Conversion North-West of Ivy Cottage, Maesbrook, Shropshire

[Discharge of Condition 6 (Nesting birds condition) relating to Planning Permission 20/04998/PMBPA Application for Prior Approval under Town and Country Planning (General Permitted Development) (England) Order 2015 for the conversion of outbuilding to form one residential dwelling](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=RYGLQLTD01M00&activeTab=summary)

No comment submitted.

* 1. **Planning applications for consideration/decision**
     1. 23/03979/REM: Proposed Dwelling South of Four Ashes Farm, Maesbrook,

Proposal: Approval of reserved matters (appearance, landscaping, layout and scale) pursuant to 20/02256/OUT for the erection of a single dwelling with associated garaging

* + 1. ii 23/03781/FUL: Mulberry Cottage, Chapel Lane, Knockin Heath, SY10 8ED

Proposal: Demolish existing storage building and erect a new cattery.

**Appendix B**

* 1. **Payments for approval: August and September 2023**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **August** |  |  |  |  |
| 30/08/2023 | HMRC |  | tax | 153.40 |
| 30/08/2023 | Clerk |  | salary | 613.60 |
| 30/08/2023 | SALC |  | Training DH | 30.00 |
| 30/08/2023 | Crucial Crew |  | grant | 100.00 |
| 30/08/2023 | Pritchard |  | maintenance | 1,056.00 |
| 30/08/2023 | Shropshire Council |  | tree survey | 360.00 |
| 30/08/2023 | Maesbrook PCC |  | grant | 100.00 |
| 30/08/2023 | Microsoft365 |  | annual renewal | 59.99 |
| **September** |  |  |  |  |
| 01/09/2023 | Maesbrook VH |  | grant | 800.00 |
| 28/09/2023 | HMRC |  | tax | 153.40 |
| 28/09/2023 | Clerk |  | salary | 613.60 |
| 28/09/2023 | Pritchard |  | maintenance | 1,056.00 |
| 28/09/2023 | PKF |  | Audit | 252.00 |
| 28/09/2023 | AED Donate |  | battery | 64.78 |
| 30/09/2023 | Unity |  | charges | 18.00 |
|  |  |  |  | 5430.77 |

* 1. **Bank Reconciliation to 31st August 2023**

|  |  |  |  |
| --- | --- | --- | --- |
| **CASH BOOK** |  |  |  |
| Opening balance 1 April 2023 |  |  | 58,382.54 |
| Add: Receipts to 31st August |  |  | 30,457.81 |
| Less: Payments to 31st August |  |  | 14,893.09 |
|  |  |  |  |
| Closing balance per accounts to date |  |  | **73,947.26** |
|  |  |  |  |
| Balance per Unity Trust bank statement as at 31st August 23 |  |  | 73,947.26 |
|  |  |  |  |
| Less: any unpresented cheques |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
| Add: any un-banked cheques/payments |  |  |  |
|  |  |  |  |
|  |  |  | 0.00 |
| Total reconciled balances |  |  | **73,947.26** |