Parish Councillors are summoned to the **Meeting of** **Kinnerley Parish Council** on **22nd April 2024 at** **Maesbrook Village** **Hall.**

It would help if members of the public wishing to attend and speak at the meeting contacted the Parish Clerk on kinnerleyparishcouncil@gmail.com or 07866 494411.

Ian Cruise-Taylor, Parish Clerk

**Agenda**

1. **Welcome by the Chairman**
2. **Apologies for absence**
3. **Declarations of interest and dispensations -** To note declarations of interest and consider/grant any requests for dispensation.
4. **Minutes of Council –** To approve the minutes of the Parish Council meeting held on 24th March 2024, for signature by the Chairman.
5. **Public participation session**

With respect to items on the agenda or of relevance to the Parish

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council)
3. **To receive a report from Clerk, to include action log – and agree any next steps.**
4. **To receive a report back on any developments regarding flooding and agree any next steps,** including SVWMS consultation
5. **To consider and agree agenda for Annual Parish Meeting 2024 –** draft agenda attached
6. **Police matters:**
7. To receive a Police report – note SNT newsletter - circulated
8. **To report any Highways or other parish matters**
9. **Bollards at Parish Hall/playing field – agree next steps**
10. **Flagpole –** to formally re-adopt the flagpole and agree to seek quotes for repairs
11. **Correspondence including those requiring decision**
    1. Environmental Maintenace Grants
    2. Green Bin and Recycling centres consultation – circulated
    3. Project Gigabit
12. **Planning – see appendix A**
13. **Planning decisions for information –** To note
14. **Planning applications/appeals for information and decision** - To consider and determine response(s)
15. **Financial Matters**
    1. To approve Payments – see appendix B
    2. To approve Bank Reconciliation, see appendix B
    3. To consider and determine response to grant request from Kinnerley Church; Restoration of the Church Clock, £500
    4. To consider and determine quotations for repairs to Halston Field Gate
       1. Quote A: £675
       2. Quote B: £800 plus VAT
    5. To Consider and determine quotation for Grounds Maintenance – only one submission received by closing date:
       1. Quote A: £4755 plus VAT per season, seasonal leaf clearance £1000 plus VAT per season, Ivy-cutting per season £100 plus VAT
    6. To receive 2023-24 accounts and quarter 4 statement – attached
    7. To approve Asset Register
16. **Items for consideration at the May meeting –** not for discussion or debate at this meeting.

**Date and time of next meeting –** **20th May 2024** – **Kinnerley Parish Hall, Annual Council Meeting preceded by the Annual Parish Meeting**

I.F. Cruise-Taylor

Parish Clerk, Kinnerley Parish Council

Appendix A

* 1. **Planning Decisions for information:**

1. **24/00364/CPL:** 11 Willow Grove Kinnerley Oswestry Shropshire SY10 8EZ

Application for a Lawful Development Certificate for Creation of single storey rear extension, conversion of garage to studio workspace and creation of porch linking garage to utility. Installation of rear door to garage.

**Decision: lawful**

1. **24/01167/DIS**: Proposed Dwelling East of Baldin Oak Dovaston Kinnerley Shropshire. Discharge of Condition 3 (Construction Method Statement) of planning permission 23/05188/FUL

**Decision: Discharge of condition approved**

1. 24/00651/DIS:  Rushey Leasowes Pentre Shrewsbury Shropshire SY4 1BS. Dis[charge of condition 3 (Landscaping) for the construction of single-storey link between barn and farmhouse to facilitate reuse of barn to provide annexe accommodation. Installation of new bat loft within adjacent outbuilding relating to 22/04413/FUL.](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=S8YQEVTDFRF00&activeTab=summary)

**Decision: Granted**

* 1. **Planning applications/appeals for information and decision:**

1. **24/01339/CPL**: Ivy Cottage Dovaston 10 8DP Lawful development certificate for erection of single storey extension (Information)
2. **24/01231/FUL**: Knockin Heath Garage Knockin Heath Oswestry Shropshire SY10 8EA

[Erection of two additional commercial buildings and all associated works](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SAYY5TTDGO800&activeTab=summary)

1. **24/01197/TPO:** Red House Knockin Heath SY10 8EA; [Various works to trees (see schedule) protected by the Shropshire Council (Land at Candlin's Coppice, Knockin Heath) TPO 2010 (SC/00029/10)](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SATE6TTDGMQ00&activeTab=summary)

**Appendix B**

* 1. **Payments for approval: April 2024**

|  |  |  |  |
| --- | --- | --- | --- |
| KPH |  | room hire inv 738 | 40.00 |
| Scot Power |  | streetlights | 380.11 |
| HMRC |  | tax | 163.80 |
| Clerk |  | pay | 655.20 |
|  |  |  | 1,239.11 |

* 1. **Bank Reconciliation**

|  |  |  |
| --- | --- | --- |
| **Kinnerley Parish Council - Bank Reconciliation** | | |
|  |  |  |
| Financial year ending 31st March 2024 | | |
|  |  |  |
| Date: | 04/04/2024 |  |
|  |  |  |
|  | **£** | **£** |
| **CASH BOOK** |  |  |
| Opening balance 1 April 2023 |  | 58,382.54 |
| Add: Receipts to date |  | 33,655.95 |
| Less: Payments to date |  | 40,672.18 |
|  |  |  |
| Closing balance per accounts to date |  | **51,366.31** |
|  |  |  |
| Balance per Unity Trust bank statement as at 04/04/24 |  | 51,366.31 |
|  |  |  |
| Less: any unpresented cheques |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  | 0.00 |
| Add: any un-banked cheques |  |  |
|  |  |  |
|  |  | 0.00 |
| Total reconciled balances |  | **51,366.31** |