Dear Councillor,

You are hereby summoned to the **Meeting of** **Kinnerley Parish Council** to take place on **27th January 2025** to start at **7pm** in **Kinnerley Parish Hall**, to deal with the matters set out in the agenda below.

Any member of the public wishing to attend the meeting should contact the Parish Clerk on [Kinnerleyparishcouncil@gmail.com](about:blank) or 07866 494411.

Ian Cruise-Taylor, Parish Clerk

**Agenda**

1. **To note apologies for absence:** Cllr James Peto
2. **To note declarations of interest and consider requests for dispensation**
3. **To approve the Minutes of the Council Meeting held on** 25th November 2024, for signature by the Chairman.
4. **Public participation session**

With respect to items on the agenda or of relevance to the Parish

1. **Parish matters**
2. **To receive a report from Unitary Councillor –** Cllr Vince Hunt (Shropshire Council)
3. **To receive a report from Clerk, to include action log – and agree any next steps.**
4. **To receive a report back on any developments regarding flooding and agree any next steps.**
5. **To receive a Police report –** December report circulated
6. **To report any Highways or other parish matters**
   1. To receive an update regarding Freedom Fibre
   2. Proposals for nominations to the Lord Lieutenant’s Garden Party – information circulated
   3. Consider and agree any response to multi academy letter – circulated
   4. To note threat of closure to Oswestry Post Office
7. **Planning – see appendix A**
8. **To receive and consider next steps regarding proposals for the Kinnerley shop including considering a proposal to set up a Working Group**
9. **Planning decisions for information**
10. **Planning applications/appeals for decision** - To consider and determine response(s)
11. **Financial Matters**
    1. To note Receipts to end of December 2024: none
    2. To approve Payments for December 2024 and January 2025– see appendix B
    3. To approve Bank Reconciliation, see appendix B
    4. To receive quarter 3 report
    5. To agree quote for replacement of stile at Halston Field
    6. To consider and determine proposals for the 2025-26 budget and precept.
12. **Items for consideration at the February meeting –** not for discussion or debate at this meeting
13. **Date and time of next meeting –** 24th February 2025, 7 p.m., **Maesbrook Village Hall**

I.F. Cruise-Taylor

Parish Clerk, Kinnerley Parish Council

**Appendix A**

* 1. **Planning Decisions for information:**

1. **24/04072/FUL:** The Heathwaen, Kinnerley Road, Kinnerley, Oswestry, Shropshire, SY10 8DA

Proposal: Extensions and alterations to dwelling

**Decision: Grant Permission**

1. **24/04281/OUT**: Land at Greenfields Farm, Maesbrook, Shropshire

Proposal: Outline application for the erection of 4No dwellings (all matters reserved)

**Decision: Grant Permission**

1. **24/03644/VAR:** Cranberry Moss Caravan Park, Knockin Heath, Oswestry, Shropshire, SY10 8DY

Proposal: Variation of Condition 5 attached to planning permission OS/05/14157/FUL

**Decision: Grant Permission**

1. **24/04033/DIS** Post Office And Stores Kinnerley Oswestry Shropshire SY10 8DF

Proposal: [Discharge of condition 6 (Written Scheme of Investigation for an historic buildings assessment and an archaeological watching-brief) relating to 23/02248/FUL for the conversion of barns to three dwellings, alterations to a previous access, and ancillary works.](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SLKD0CTDL4S00&activeTab=summary)

**Decision: Grant Permission**

**b) Planning applications for decision:**

1. **24/04820/TEL:** Land Near Plasau Oak, Kinnerley, SY10 8EE.

DEVELOPMENT PROPOSED - Installation of a 25m lattice tower, 6 no. antenna apertures, 2 no. 600mm microwave transmission dishes and equipment cabinets inside a 6m x 10m compound enclosed by a 1.8m high close board timber fence with a 3m wide gate and development ancillary thereto.

1. **24/04846/DIS** Post Office and Stores Kinnerley SY10 8DF

[Discharge of Condition 4 (b) Notification of tree protection measures, Condition 6 Archaeology, Condition 14 Pointing/mortar and Condition 19 Ventilation Brick infill Images of tree protection measures installed relating to for the conversion of barns to three dwellings, alterations to a previous access, and ancillary works.](https://pa.shropshire.gov.uk/online-applications/applicationDetails.do?keyVal=SOYOKOTDMIC00&activeTab=summary)

1. **25/00046/LBC:** Cross Keys Inn Kinnerley Y10 8DB Conversion of the existing roof space to provide 2No units of self-contained tourist accommodation involving the insertion of roof windows in the existing roof slopes|

**Appendix B**

* 1. **Known payments for approval at the January Meeting**

|  |  |  |
| --- | --- | --- |
|  | Nov-24 |  |
| SC | electricity | £278.17 |
|  | Dec-24 |  |
| clerk | pay | £510.84 |
| HMRC | tax | £340.40 |
| Harrison | flagpole | £574.80 |
| unity | charges | £6.00 |
| Rowen | tree care | £900.00 |
|  | Jan-24 |  |
| Scot power | refund | -£376.04 |
| HMRC | tax | £340.40 |
| clerk | pay | £510.84 |
| unity | charges | £6.00 |
| Pritchard | leaf clearance | £1,200.00 |
| Total |  | £4,291.41 |

* 1. **Bank Reconciliation to 31st December 2024**

|  |  |  |  |
| --- | --- | --- | --- |
| Financial year ending 31st March 2025 | | | |
|  |  |  |  |
|  |  | **£** | **£** |
| **CASH BOOK** |  |  |  |
| Opening balance 1 April 2024 | |  | 51,366.31 |
| Add: Receipts to date |  |  | 43,764.92 |
| Less: Payments to date |  |  | -26,144.06 |
|  |  |  |  |
| Closing balance per accounts to date | |  | **68,987.17** |
|  |  |  |  |
| Balance per Unity Trust bank statement as at 31/12/24 | | | 68,987.17 |
|  |  |  |  |
| Less: any unpresented cheques | |  |  |
|  |  |  |  |
|  |  |  | 0.00 |
| Add: any un-banked cheques | |  |  |
|  |  |  |  |
|  |  |  | 0.00 |
| Total reconciled balances | |  | **68,987.17** |
|  |  |  | - |