

# Kinnerley Parish Council

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13th May 2024

## To All Members of the Council

Dear Councillor,

You are hereby summoned to attend the **Annual Meeting of Kinnerley Parish Council** scheduled to take place on **20<sup>th</sup> May 2024** to start after the Annual Parish Meeting in **Kinnerley Parish Hall**, in order to transact the business below.

Ian Cruise-Taylor  
Parish Clerk

## Agenda

1. **Election of Chairman for 2024/25**
2. **Election of Vice Chairman for 2024/25**
3. **Declarations of Acceptance of Office** – to be signed by the Chairman and Vice Chairman.
4. **To note Apologies for Absence**
5. **Declarations of Interest and Dispensations**  
To receive declarations of interest from councillors on items on the agenda and consider and determine any requests for dispensation.
6. **Minutes of Parish Council meeting** – To approve the minutes of the Parish Council meeting held on 22<sup>nd</sup> April 2024 (enclosed)
7. **Public participation session**  
With respect to items on the agenda or of relevance to the Parish
8. **Parish matters**
  - i. **Reports** – Cllr Vince Hunt (Shropshire Council)
  - ii. **Reports** – Police
    - a. Safer Neighbourhood Team Newsletter – to note
  - iii. **Reports** – Flooding, including approving a response to the current Severn Valley Water Management Scheme consultation
  - iv. **Report from Clerk – To be taken as read, and agree any next steps** (report enclosed)
  - v. **To re-affirm Standing Orders, Financial Regulations and Risk Assessments**
  - vi. **Councillors to report any Highways or other Parish Matters**
    - a. **To Note:** Shropshire Local Plan Examination: Further Consultation Focusing on Additional Material Prepared in Response to the Planning Inspectors Interim Findings

9. **To consider and determine responses to planning applications – see appendix A**

10. **Appointment of representatives:**

i. To confirm the appointment of representatives to serve on outside bodies.

<b>Name</b>	<b>Organised by</b>	<b>Existing Representative</b>
Oswestry Area Committee	SALC	Cllr Charles Green &/or Cllr Sharon Quayle
Helicopter Noise Liaison Group	RAF Nesscliffe	Cllr James Peto
Kinnerley Parochial Charities	Robert Brown	Cllr Lorraine Jones
Maesbrook Village Hall Committee	Chair – Cathy Preston	Cllr Mandy Chapman
Kinnerley Parish Hall Committee	Chair – Jeremy Lee	Cllr Sharon Quayle

ii. Consider and agree any additional representations.

11. **Financial Matters:**

i. **To note receipts – Precept £25,193**

ii. **To note bank reconciliation as shown on appendix B**

iii. **To approve payments as shown on appendix B**

12. **Dates and times of ordinary meetings -** To confirm the dates and times of ordinary meetings of the Council for 2024/2025 (Proposed list of dates enclosed – appendix C)

13. **Items for next meeting – not for debate or discussion**

14. **Date and time of next meeting – 24<sup>th</sup> June 2024, 7pm – KPH**

Ian Cruise-Taylor  
Parish Clerk  
Kinnerley Parish Council

**i. Planning Decisions for information:**

- a. 24/00762/DIS Rushey Leasowes Pentre Shrewsbury Shropshire SY4 1BS  
Proposal: Discharge of Condition 3 (window and doors), Condition 4 (brick detailing and mortar), Condition 6 (external services), Condition 7 (roofing materials), Condition 8 (roof construction) and Condition 9 (rooflight details) for the construction of single-storey link between barn and farmhouse to facilitate reuse of barn to provide annexe accommodation. Installation of new bat loft within adjacent outbuilding relating to 22/04414/LBC.  
**Decision:** Discharge Conditions Part Approved
- b. 24/01197/TPO: Red House, Knockin Heath, Oswestry, Shropshire, SY10 8EA  
Proposal: Various works to trees (see schedule) protected by the Shropshire Council (Land at Candlin's Coppice, Knockin Heath) TPO 2010 (SC/00029/10)  
**Decision:** Grant Permission
- c. 24/01016/CPL: Field House 9 Willow Grove Kinnerley SY10 8EZ. Proposal: Partial garage conversion and loft conversion  
**Decision:** Lawful
- d. 24/00935/CPL: Baldin Oak Dovaston SY10 8DP. Proposal: Lawful development certificate for proposed single storey side extension and single storey rear extension following demolition of single storey side and rear extensions. Formation of additional living accommodation in roof space including two dormers to rear roof slope and rooflights to front and rear roof slopes  
**Decision:** Lawful
- e. 24/01339/CPL: Ivy Cottage Dovaston SY10 8DP. Proposal: Lawful development certificate for erection of single storey extension  
**Decision:** Lawful

**ii. Planning Applications/Appeals for consideration and decision:**

- a. 24/01518/FUL: Bankfields House Dovaston Oswestry Shropshire SY10 8DR.  
Proposal: Erection of a garage and general storage building
- b. 24/01405/FUL: Cae Du, Edgerley, Shropshire.  
Proposal: Erection of 1No corrugated steel storage building following demolition of existing
- c. 24/01669/FUL: Kynaston Cottage, Kynaston, SY10 8EF.  
Proposal: Single storey extension to kitchen

i. **Receipts to note.**

Shropshire Council – Precept (£25,193)

ii **Bank Reconciliation**

Financial year ending 31st March 2025

Date: 13/05/2024

	£	£
<b>CASH BOOK</b>		
Opening balance 1 April 2024		51,366.31
Add: Receipts to date		25,193.00
Less: Payments to date		-1,239.11
Closing balance per accounts to date		<u><u>75,320.20</u></u>
Balance per Unity Trust bank statement as at 30/04/24		75,320.20
Less: any un-presented cheques		
		0.00
Add: any un-banked cheques		
		0.00
Total reconciled balances		<u><u>75,320.20</u></u>

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ii. **Payments for Approval**

Newton Flag Ltd	D Day flag	22.80
Green Barnes	KPH Notice Board	1,840.80
SALC	Annual Fee	636.63
M&T Pritchard	Maintenance Contract	815.14
M&T Pritchard	Damage to Play area	120.00
HMRC	Tax	163.80
Clerk	Pay	655.20
		<u>4,254.37</u>

**To RESOLVE that the above payments are approved for payment.**

**Fourth Monday each month. Current agreed start time is 7pm.**

24<sup>th</sup> June 2024 – KPH

22<sup>nd</sup> July 2024 – KPH

August – No Meeting

23<sup>rd</sup> September 2024 – KPH

28<sup>th</sup> October 2024– MVH

25<sup>th</sup> November 2024 – KPH

December – no meeting

27<sup>th</sup> January 2025 – KPH

24<sup>th</sup> February 2025 – MVH

24<sup>th</sup> March 2025 – Annual Parish Meeting followed by Parish Council Meeting – KPH

28<sup>th</sup> April 2025 – KPH

19<sup>th</sup> May 2025 – KPH – Annual Council Meeting – note not 4<sup>th</sup> Monday due to Bank Holiday

**Please note that the venues for meetings may change subject to their availability and other factors.**