

Kinnerley Parish Council

12th May 2023

To All Members of the Council

Dear Councillor,

You are hereby summoned to attend the **Annual Meeting of Kinnerley Parish Council** scheduled to take place on **22nd May 2023** to start at 7pm in **Kinnerley Parish Hall**, in order to transact the business below.

Ian Cruise-Taylor
Parish Clerk

Agenda

1. **Election of Chairman for 2023/24**
2. **Election of Vice Chairman for 2023/2024**
3. **Declarations of Acceptance of Office** – to be signed by the Chairman and Vice Chairman.
4. **To note Apologies for Absence**
5. **Declarations of Interest and Dispensations**
 - i. To receive declarations of interest from councillors on items on the agenda
 - ii. To consider and determine any requests for dispensation.
6. **Minutes of Parish Council meeting** – To approve the minutes of the Parish Council meeting held on 24th April 2023 (enclosed)
7. **Public participation session**
With respect to items on the agenda or of relevance to the Parish
8. **Parish matters**
 - i. **Reports** – Cllr Vince Hunt (Shropshire Council)
 - ii. **Reports** – Police
 - iii. **Reports** – Flooding
 - iv. **Report from Clerk – To be taken as read, and agree any next steps** (report enclosed)
 - v. **To re-affirm Standing Orders, Financial Regulations and Risk Assessments**
 - vi. **To consider and determine proposal to request warning signs from Shropshire Council Highways regarding horses.**
 - vii. **Councillors to report any Highways or other Parish Matters**
9. **To consider and determine responses to planning applications – see appendix A**

10. To consider and determine any matters relating to:

- i. **the Local Plan**
- ii. **the Oswestry Place Plan**

11. Appointment of representatives:

- i. To confirm the appointment of representatives to serve on outside bodies.

Name	Organised by	Existing Representative
Oswestry Area Committee	SALC	Cllr Nick Barclay &/or Cllr Charles Green
Helicopter Noise Liaison Group	RAF Nesscliffe	Cllr James Peto
Kinnerley Parochial Charities	Robert Brown	Cllr Lorraine Jones
Shropshire Council Flood Forum	Shropshire Council	Cllr Lorraine Jones
Maesbrook Village Hall Committee	Chair – Cathy Preston	Cllr Mandy Chapman
Kinnerley Parish Hall Committee	Chair – Jeremy Lee	Cllr Sharon Quayle

- ii. Consider and agree any additional representations.

12. Financial Matters:

- i. **To note bank reconciliation**
- ii. **To approve payments as shown on appendix B**
- iii. **To consider request for grant from neighbourhood fund by Kinnerley Parish Hall**
- iv. **To agree Grounds Maintenance contract details and re-advertise**

13. Dates and times of ordinary meetings - To confirm the dates and times of ordinary meetings of the Council for 2023/2024 (Proposed list of dates enclosed – appendix C)

14. Items for next meeting – not for debate or discussion

15. Date and time of next meeting – 26th June 2023, 7pm – KPH

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be **PROPOSED, SECONDED and RESOLVED** that the public and press should not be present

16. Council to consider further planning related matters

i. Planning Decisions for information:

- a. 23/01101/VAR: Corner House, Edgerley, SY10 8EP. Proposal: Variation of Conditions No.2 (approved plans) and No.3 (materials) attached to planning permission 22/04815/FUL
Decision: Grant Permission
- b. 22/05562/FUL: Rose Cottage, The Wood Farm, Maesbrook. Proposal: Change of Use from holiday let to residential
Decision: Grant Permission
- c. 23/00804/FUL: 2 Centenary Close, Kinnerley, SY10 8EQ. Proposal: Removal of garage and erection of 2 storey extension to side and rear pitch roof extension
Decision: Grant Permission
- d. 23/00708/FUL: Mill Cottage, Farm Hall, Kinnerley, SY10 8EJ. Proposal: Extension and alterations to existing dwelling
Decision: Grant Permission

ii. Planning Applications/Appeals for consideration and decision:

- a. 23/01437/ADV: St Johns Church, Maesbrook,
Proposal: Replacement of dilapidated name sign and notice board
- b. 23/01177/FUL: Address: Darwin House, Dovaston, SY10 8DS
Proposal: Relocation and re-orientation of proposed garage, as of 3rd May 2023 (subsequent to proposal considered on 24th April 2023)

Appendix B

i. Receipts to note.

Shropshire Council – Precept (£24,600) and Neighbourhood Fund CIL payment (£5,857.81)

ii. Payments for Approval

Ray Parry	play area woodchip	4,362.00
Penny O'Hagan	locum	75.00
SALC	annual fee	602.67
Gallagher	Insurance	697.55
HMRC	payroll	153.40
Clerk	payroll	613.60
		6,504.22

To RESOLVE that the above payments are approved for payment.

iii. Bank reconciliation

Financial year ending 31st March 2024

Prepared:

Date: 15/05/2023

CASH BOOK

		£
Opening balance 1 April 2023		58,382.54
Add: Receipts to end Apl 23		24,600.00
Less: Payments to end Apl 23		1,129.51
Closing balance per accounts as at 30/04/23		81,853.03
Balance per Unity Trust bank statement as at 30/04/23		82,103.03
Less: any un-presented cheques/payments	Cheque number	
Peels Plantation		250.00
		0.00
Add: any un-banked cheques		
		0.00
Total reconciled balances		81,853.03

Fourth Monday each month. Current agreed start time is 7pm.

26th June 2023 – KPH

24th July 2023 – KPH

August – No Meeting

25th September 2023 – KPH

23rd October 2023– MVH

27th November 2023 – KPH

December – no meeting

22nd January 2024 – KPH

26th February 2024 – MVH

25th March 2024 – Annual Parish Meeting followed by Parish Council Meeting – KPH

22nd April 2024 – KPH

27th May 2024 - KPH

Please note that the venues for meetings may change subject to their availability and other factors.