

Kinnerley Parish Council

Minutes of the Meeting of Kinnerley Parish Council on 22nd November 2021 at 7 p.m. in Kinnerley Parish Hall

Present: Cllrs Lorna Baker, Nick Barclay, Mandy Chapman, Charles Green, Richard Greening, Stephen Hilton, Maurice Jones, Alan Lewis, James Peto, Sharon Quayle.

In Attendance: Ian Cruise-Taylor (Parish Clerk)

1. **Apologies for absence:** Apologies were noted from Cllr Lorraine Jones and Cllr Vince Hunt (Shropshire Council)
2. **Declarations of interest and dispensations**
There were no declarations of interest and no requests for dispensation
3. **Minutes of Council** – Council unanimously RESOLVED to approve the minutes of the Parish Council meeting held on 25th October 2021.
4. **Public participation session**
There were no members of the public present
5. **Parish matters**
 - a) **Reports** – Cllr Vince Hunt (Shropshire Council) – none other than items referred to in Parish Matters
 - b) **Report from Clerk** – The Clerk drew attention to the arrival of the projector which would be used at future meetings. Council noted that if the bin on the children's play area is to be added to the contractor's list for emptying, it will cost the Council £125 a year. The Council discussed a proposal for dog waste bins to serve the entrance to the wood by Weir Brook and the entrance off Coly Anchor. Shropshire Council do not supply dog waste only bins, but had offered a combined one for £350 each, which would also attract the emptying fee of £125 each. It was agreed to discuss the feasibility further with Shropshire Council, and to consider using CIL money for the installation. The Clerk also reported that the requested extension of the 20 mph limit associated with the school, was under consideration by Shropshire Council.
 - c) **Report on progress on mobile phone coverage improvements** – Cllr Stephen Hilton reported that he had begun surveying signal strength across the parish, and confirmed that it was poor in many areas. Councillors were invited to visit as many residents as possible to gather information on signal strength and occasions when poor signal had been of importance. Cllr Hilton to provide a 'script'. He hoped to produce a report for the Parish Council and Shropshire Council in January.
 - d) **Report from HR Committee on Parish Clerk's probationary period** – The Chairman reported that the HR Committee were satisfied with progress and unanimously confirmed the Parish Clerk in post.
 - e) **Report back on developments regarding flooding** –
 - i. Council had received recent correspondence from the Environment Agency about flood mitigation in response to a suggestion from a resident which indicated that steps were always being considered

- ii. Cllr Nick Barclay reported that he had attended the Pentre & Edgerley Flood Action Group meeting where a multi-agency draft action plan is under discussion. The PEFAG expressed concerns about ditches that should be cleared by Molverley Internal Drainage Board not being properly maintained.
- iii. Cllrs Nick Barclay and Charles Green, along with the Chairman of Molverley Parish Council were meeting Sherry Woolgrove, Shropshire Council Resilience Manager on 26th November to brief her on flood risk areas in the parish.

f) To Report any additional identified Parish Matters

- i. Cllr James Peto reported that the Helicopter Noise Liaison Group had notified that night flying exercises would take place from 15th November for 5 weeks
- ii. The Clerk reported that the Police had sent their apologies and a brief report regarding recent 'cause for concern' incidents which they had attended
- iii. Council unanimously RESOLVED to delegate powers to the Chairman and Vice Chairman in consultation with ward councillors and the Clerk to take planning decisions during December

g) To Report any additional Highways Matters

- i. Cllr Richard Greening reminded Council that it had been agreed that the hedges along Mountside were causing concern for drivers as they restricted the road width and vision – Clerk to seek to get the situation rectified.

6. Planning

- a) **To receive details of planning application/appeal decisions – see appendix A**
- b) **Planning applications/appeals for decision** - To consider and determine response. **See appendix A**
- c) **To consider any planning applications received after the agenda was sent out**

7. Grants and Donations Draft Policy Council RESOLVED to approve and adopt the Grants and Donations policy, with the addition of noting that applications would be welcome for sustainability and resilience projects. Council also RESOLVED to continue to make discretionary grants to local organisations, but with 3 year renewable time limits and with a requirement for increased reporting of the use of the grant.

8. Finance and accounts for payment

- a) **Proposal for informal meeting during December to discuss preparations for Precept Request.** Council agreed for a small group of councillors to meet informally during December to prepare proposals on the Precept to be discussed and agreed at the January Meeting
- b) **Proposal to appoint JDH Business Services as internal auditor for 2021-2022.** Council unanimously RESOLVED to appoint JDH Business Services as Internal Auditor for the 2021-22 financial year

- c) **Proposal to replace Parish Clerk's Laptop** - £1157 funds in budget. Estimated cost £450 plus VAT. Council unanimously RESOLVED to replace the Parish Laptop within the funds available.
- d) **Receipts** - none
- e) **Payments for Approval – see appendix B** – Council RESOLVED to unanimously approve the payments listed
- f) **Bank Reconciliation see appendix B** – Council noted and accepted the Bank Reconciliation
- g) Council unanimously RESOLVED to delegate powers to the Chairman, Vice Chairman and Clerk to make necessary payments during December

9. **Items for consideration at the January meeting** – not for discussion or debate at this meeting
- a) Precept decision
 - b) Mobile Network coverage developments

10. **Date and time of next meeting** – 24th January 2022, 7 p.m., Kinnerley Parish Hall

Planning Decisions for information:

21/04575/LBC: White House, Kynaston, SY10 8EF. Proposal: Replacement of single glazed 20th century fenestration with slimline double glazed fenestration. Replacement of storm windows on two of the dormers with casement windows to match others in the timber framed section of the house. Replacement of external door into lounge with picture window. Reinstatement of door partially blocked up in 1980s. **Decision: Grant Permission**

Planning Applications for consideration and decision:

21/05172/VAR: 5 Willow Grove, Kinnerley, SY10 8EZ
Proposal: Variation of Condition No.1 (approved plans) attached to planning permission 16/00902/REM dated 17/06/2016 to allow for amendments to Plot 5

Council discussed the application and a proposal to make reference to climate change and environmental aspects of developments even though they were not necessarily currently 'material considerations'. Council agreed unanimously to include references to opportunities for steps to be taken by developers which would contribute to mitigating climate change effects. Council unanimously agreed to make representation in respect of this application regarding the significant size increase to the property, and to suggest greater attention be paid by the developer to opportunities to reduce reliance on fossil fuel and increase insulation beyond the level required by Building Regulations.

Appendix B

Payments for approval:

Unity Trust Bank	service charge	18.00
Scottish Power	Electricity June-Sept	106.97
Qube	donation	100.00
SALC	SH training	95.00
HMRC	Tax	137.60
Parish Clerk	November Salary	550.88
Payments to date		20,137.56

Revised Bank Reconciliation:

Balance Brought Forward from 31st March 2021	£55,495.54
Add: Receipts to date	£25,124.07
Less: Payments to date	£20,137.56
Closing Balance at 31st October 2021	£60,482.05

Bank Balance as at 17th November 2021:

Unity Trust 8161	£60,632.05
less uncleared payments	£150.00
	£60,482.05

Known Payments in November	£883.48
End of November bank balance anticipated:	£59,598.57