

**KINNERLEY PARISH COUNCIL**

**Minutes of the Meeting of the Council**

**Held at Maesbrook Village Hall**

**Monday 23<sup>rd</sup> March at 7.00pm**

**PRESENT**

CLLrs Nick Barclay (Chair), Charles Green, Sharon Quayle

**APOLOGIES**

Cllr Lorraine Jones (Covid 19 advisory-)

Cllr James Peto (Covid 19 advisory)

Cllr Maurice Jones (Covid 19 advisory)

Cllr Mandy Chapman (Covid 19 advisory)

Cllr Alan Lewis (Covid 19 advisory)

Cllr Peter Clarke (Covid 19 advisory)

Cllr John Pinder (Covid 19 advisory)

Cllr Richard Greening (Covid 19 advisory)

**NB: This meeting commenced before the new restrictions announced by PM Boris Johnson the same evening**

**CLERK**

Ms Marian Giles

**MEMBERS OF THE PUBLIC**

-No members of the public were in attendance

**21.20 DECLARATIONS OF INTEREST AND DISPENSATIONS**

a) None declared

b) No dispensations were required

**22.20 MINUTES OF COUNCIL MEETING DATED 24<sup>th</sup> FEBRUARY 2020**

The Minutes were submitted and circulated as read. **It was RESOLVED (unanimously) that the minutes of the Council meeting be approved, to be subsequently signed by the Chair (once Covid 19 restrictions permit) as a correct record of that meeting.**

**23.20 PUBLIC PARTICIPATION SESSION**

No members of the public were present at the meeting.

**24.20 PARISH MATTERS**

**a) Reports**

i) A telephone report from PCSO Stuart Carroll had been received by the Clerk. He reported a suspicious vehicle during the floods in Pentre, a neighbour dispute in Maesbrook, and a garage burglary in Maesbrook which was currently being investigated.

ii) Cllr Matt Lee was not in attendance and had not provided a report for the meeting.

**b) Report from Clerk**

The Clerk updated councillors on matters within the report. Cllr Clarke was following up on his previous correspondence with Severn Trent re: tankering movements on Bankfields Lane. Local residents were still reporting problems arising from the frequent tanker movements, despite previous assurances that work would be completed within 3 weeks – that was over 5 weeks ago.

Councillors also noted that a number of matters would have to be de-prioritised while the current pandemic restricted progress.

The report was duly **NOTED**.

**c) Renewal of Grounds Maintenance Contract**

Councillors **RESOLVED (unanimously) to AGREE THE REVISED price for the contract provided by TEM Pritchard and to renew the grounds maintenance contract for a further year with the option of renewal for a further year (subject to review).**

**e) Repairs to Churchyard Footpaths**

This matter was **DEFERRED** for decision.

**f) Update on Flooding Issues**

Cllr Barclay provided a short briefing on the aftermath of recent flooding. Skips provided at Pentre urgently needed to be emptied. Cllr Barclay also felt that at an appropriate time, a community meeting would be beneficial in order to share learning from recent events and improve preparedness for future events.

**g) VE Day Celebrations**

This matter was **DEFERRED** for future consideration.

**h) To Report any other identified Parish Matters**

It was noted that Neighbourhood Fund CIL £4655.91 had been confirmed as the payment to be included with precept in April.

**i) To Report Identified Highways Matters**

None reported.

**25.20 PLANNING**

**a) To receive details of planning application/appeal decisions**

**19/05454/FUL – Chestnut Cottage, Chapel Lane, Knockin Heath**

Relocation of vehicular access to dwelling

**Permission Granted**

**19/03865/FUL – Lane End, Plasau, Kinnerley**

Refurbish existing cottage with second storey extension.

**Permission Granted**

**b) Current Planning Applications/appeals for decision - To consider submitting comments and/or objections on the following:**

**20/00727/FUL – Heathwaen Cottage, Kinnerley, SY10 8EU**

Conversion of detached garage to form self-contained ancillary accommodation and erection of detached double open fronted garage.

**Councillors RESOLVED (unanimously) to SUPPORT the application subject to a permission being conditioned to prevent marketing or sale of the self-contained accommodation as a separate dwelling.**

**20/00432/FUL – The Cottage, Edgerley, SY10 8ER**

Change of use of land from agricultural to equestrian use and erection of a block of 3 stables

**Councillors RESOLVED (unanimously) to SUPPORT the application**

**c) To Consider any Applications Received after the agenda sent out**

**20/01189/TPO – Bramblewood, Knockin Heath, SY10 8EA**

Fell 2 No Larch and crown lift/reduce branches of Oak Tree protected by Shropshire Council

**Councillors RESOLVED (unanimously) to SUPPORT the decision made by the Tree Officer in respect of the application**

## **26.20 FINANCE AND ACCOUNTS FOR PAYMENT**

### **a) Receipts**

None

### **b) New Payments for Approval**

- i. Clerk's salary March 2020 - £697.32
- ii. Clerk's Expenses for February 2020- £66.16
- iii. Lawrence Direct -copying/stationery - £13.75
- iv. Highline Electrical –adjustment of 2 LED lights – £63.60

### **a. Invoices received after the agenda has been sent out**

None received.

**-It was RESOLVED that the above payments are APPROVED for payment and the bank signatories INSTRUCTED to sign the cheques/authorise electronic payments where appropriate. Invoice labels to be signed as soon as Covid 19 restrictions permit.**

## **27.20 CORONAVIRUS – BUSINESS CONTINUITY**

Councillors considered a report from the Clerk containing the latest advice from National Association of Local Councils. It was acknowledged that this was a fast changing and unprecedented situation and in the circumstances **it was RESOLVED (unanimously) that the April meeting should be cancelled**, with the possibility of further cancellations as advice evolved.

In the absence of meetings **it was RESOLVED (unanimously) that a Scheme of Delegation should be adopted as follows:-**

- 1) The Parish Council gives the Clerk delegated powers to make payments against specific budgeted items and related to pressing health and safety requirements. All payments continue to require authorisation for electronic (or cheque) payment by two councillors who are approved signatories.** All payments under delegated powers or in accordance with budget must be reported and recorded in the minutes of the next available parish council meeting.

- 2) **The Parish Council gives the Clerk (together with Chair/Vice Chair) delegated powers to comment on planning applications between available meetings.** All planning comments made under delegated powers will be reported and recorded in the minutes of the next available parish council meeting.
- 3) **The Parish Council gives the Clerk (in liaison with Chair/Vice Chair) the delegated power to postpone or cancel meetings of the Parish Council in order to comply with Government advice.**

**28.20 CORRESPONDENCE – see list below**

NALC	Chief Executives Bulletin
SALC	Monday News in brief x 2 Briefing event on Severn Trent Water Funding Opportunity Freedom of Information Training Human Resources Partnership Bulletin  Flooding briefings Campaign for Local Electricity Bill Dormant Assets Consultation Link to sustainability resource pack Information Bulletin - February
Director of Public Health	Statement on preparedness for infectious disease outbreak
Shropshire Council	Highways Improvement Plan + Capital Programme for 20/21 Draft Economic Growth Strategy for Oswestry – consultation Connecting Shropshire Update Shrewsbury North West Relief Road Consultation Shropshire Care Closer bulletin
Police and Crime Commissioner	PCC Newsletter Briefing on Road Safety Strategy/launch of consultation
Healthwatch	
Mr Colin Lawrence	Request for planning advice
Mind	Request for funding
Keep Britain Tidy	Great British Spring Clean briefings
Qube	Thank you letter for donation
Crane Quality Commissioning	Request for funding

**Duly NOTED.**

**29.20 DATE AND TIME OF NEXT MEETING**

**APRIL MEETING CANCELLED AND ALL FURTHER MEETINGS BASED ON LATEST GOVERNMENT ADVISORY.**

Meeting ended at 7.50pm

Signed by Chair .....

Date .....

DRAFT